



தமிழ்நாடு திறந்தநிலைப் பல்கலைக்கழகம்
TAMIL NADU OPEN UNIVERSITY
577, அண்ணா சாலை, சைதாப்பேட்டை, சென்னை - 600015.

FORM - T

Application Fee: ₹1000

APPLICATION FOR TRANSCRIPT / ACADEMIC RECORDS
(For all Degree / Diploma Programmes)

To

The Controller of Examinations
Tamil Nadu Open University
577-Anna Salai, Saidapet
Chennai – 600015.

FOR OFFICE USE ONLY

Respected Sir,

Sub: Requisition for Transcript Certificate / Academic Records – Reg.

With reference to the subject cited the following details are furnished for issue of Transcript Certificate / Academic Records.

1.	Enrollment No. சேர்க்கை எண்																
2.	Name of the Student மாணாக்கர் பெயர்																
3.	Details of Qualifying Examination Passed தகுதிபெற்ற தேர்வின் விவரங்கள்	Name of the Programme															
		Major/Subject															
		Passing Month & Year															
5.	Details of the Applicant விண்ணப்பதாரரின் விவரங்கள்	Name/பெயர்															
		Designation/ பதவி															
6.	Address of the Applicant விண்ணப்பதாரரின் முகவரி											PIN					

7. Details of Fee Paid
செலுத்திய கட்டண விவரங்கள்

DD / Challan No.	Date	Name of the Bank	Amount (₹)
			₹ 1000/-

I request you to kindly arrange to issue of Transcript Certificates at the earliest please.

Encl. 1. Demand Draft / Challan as above.

Station :

Date :

Signature of the Applicant

Instructions to the Applicant	Application form should be sent to:
The fee for Transcript Certificate can be paid through Challan in the SBI A/C No. 30843228843 or Indian Bank A/C No. 6051265828 or Demand Draft from any one of the Nationalised Banks in favour of "Tamil Nadu Open University" payable at Chennai.	The Controller of Examinations Tamil Nadu Open University 577-Anna Salai, Saidapet Chennai – 600015. For further Details: 044-24306665, 24306667

