Tamil Nadu Open University, Chennai

Minutes of the Fourth Meeting of Centre for Internal Quality Assurance (CIQA)

The fourth Meeting of CIQA was held on 17th August 2021 at the Syndicate Hall, TNOU as per the Vice Chancellor Note approval dated 11.08.2021.The communication to all the members of CIQA was sent vide F.No. TNOU/ CIQA-NAAC/2021/04 dated 11.08.2021.

The Members present were:

1	Prof. K. Parthasarthy Vice Chancellor, TNOU	Chairperson
2	Dr.P.Thiyagarajan, Professor & Director, SOCE, TNOU	Member
3	Dr. S. Balasubramanian, Professor & Director, SOTCS, TNOU	Member
4	Dr. M.V. Sudhakaran, Professor & Director, SOSS, TNOU	Member
5	Dr. M. Manivannan, Professor & Director, SOE, TNOU	Member
6	Dr. S. Subramanian, Professor & Director, SOMS, TNOU	Member
7	Dr. N. Dhanalakshmi, Associate Professor and Director (i/c) SOHTS, TNOU	Member
8	Dr.K.Rathnakumar Registrar	Member
9	Mrs.S.Maheswari Finance Officer	Member
10	Dr.P.Chitra, Director(i/c), Centre for Electronic Media Production and Research	Special Invitee
11	Dr.P.Arumugam, Assistant Professor, SOPPA	Special Invitee
12	Dr.R.Tamilmaran Director (i/c), CIQA	Member Secretary

The Fourth Meeting of the Centre for Internal Quality Assurance started with the Welcome note from Prof. K. Parthasarathy, Vice Chancellor of TNOU. Two External Members of CIQA i.e. Dr.S.N.Geetha , Director, Centre for Distance Education, Anna University, Chennai and Dr. K. Ravichandran Director, Institute of Distance Education, University of Madras, Chennai could not attend the Meeting due to some urgent

administrative work. The Vice Chancellor briefed about the purpose of the Fourth Meeting of CIQA and taking initiative to strengthen the activities so that obtain the more score in the NAAC Accreditation.

The following Agenda were presented by the Director (i/c), CIQA to the Members of the CIQA.

1. The Action taken report of the Third Meeting of Centre for Internal Quality Assurance (CIQA) which was held on 26.06.2020 was presented to the Members of CIQA and it was resolved to approve the action taken report of the Third Meeting of CIQA-TNOU.

2. Taking up to prepare for collection of data for the year 2019-20 and 2020-21 may be included in NAAC Assessment Period for preparing Self Study Report(SSR).Internal Quality Assurance Policy was formulated and CIQA coordinator has been nominated to each schools ands divisions to coordinate with CIQA for NAAC purpose. Moreover, School Quality Assurance Committee (SQAC) has been created to enhance the quality of SLM preparation.

3. Considered the TNOU -CIQA Annual Report for the year 2019-20 which was submitted and the same was successfully uploaded in the UGC-DEB portal.

4. Considered the Feedback /Suggestions derived from the staff members of TNOU on the revised manual of SSR for Open University (OUs) for sending them to the NAAC

5. Considered the adopting/adapting academic programmes of Karnataka State Open University (KSOU), Mysore and TNOU on mutual beneficial basis.

Director(i/c), CIQA
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