

# Step by Step User Guide

Using Multiple Channels to Create ABC ID  
for Students

Date: 20 September 2023

Version 1.0

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### Introduction

This comprehensive step-by-step guide is designed to establish a structured framework for the systematic generation of Academic Bank of Credits (ABC) IDs across diverse platforms.

This guide encompasses the entire process of generating ABC IDs for students through a range of channels, including academic institution portals, DigiLocker, UMANG, the Academic Bank of Credits portal, and the "UIDSE+" mode for bulk ID creation.

Students are provided with multiple registration channels to establish an ABC ID. They have the flexibility to select from the available registration avenues, input their academic information into the designated form, and subsequently generate an ABC ID accompanied by a shareable PDF document.

### Benefits of ABC ID creation

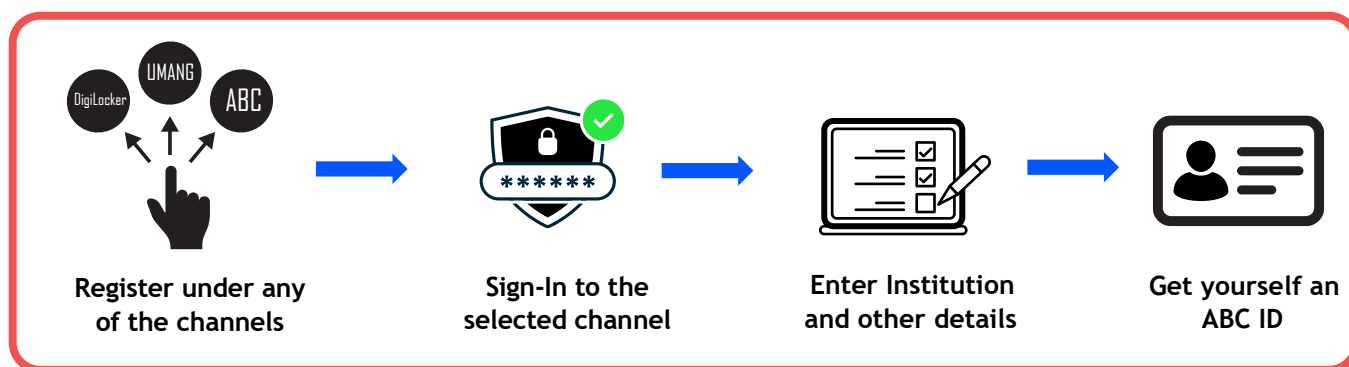
Creating ABC IDs offers numerous benefits, including:

- **Unique Student ID:** The issuance of ABC IDs assigns a distinct and permanent identifier to each student, commencing from Class I. This ensures seamless academic tracking throughout their educational journey.
- **Academic Progress Monitoring:** ABC IDs facilitate continuous and comprehensive monitoring of students' academic performance from the outset.
- **Identifying Weaknesses:** Educators can discern subject-specific weaknesses in students' academic data linked to ABC IDs, enabling targeted interventions for improvement.

- **Streamlined Record Keeping:** The ABC securely stores students' academic records, significantly reducing reliance on traditional paper-based records and alleviating administrative burdens.

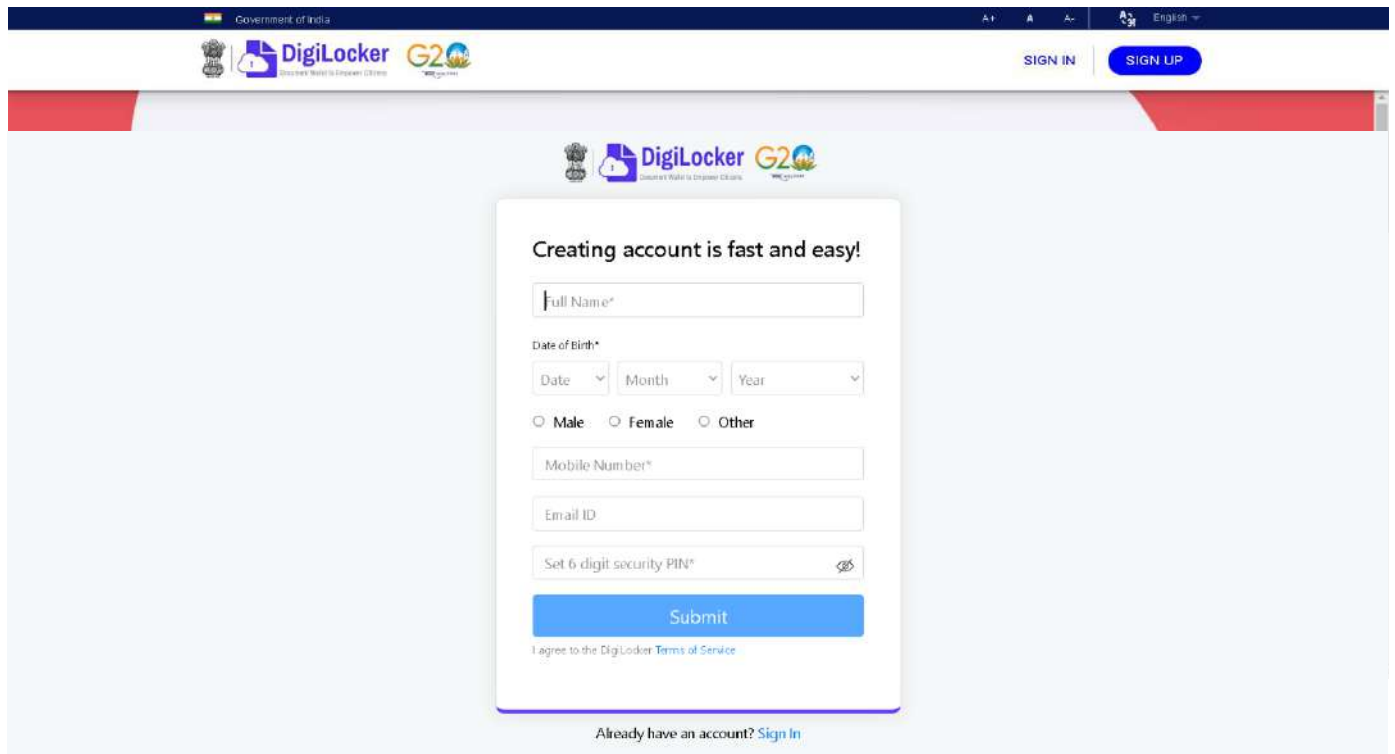
### Students Mode

The step-by-step procedure for students to create their ABC ID is meticulously outlined below, accompanied by screenshots for enhanced clarity. Before that, the following overview demonstrates the user-friendliness and simplicity of the entire process:



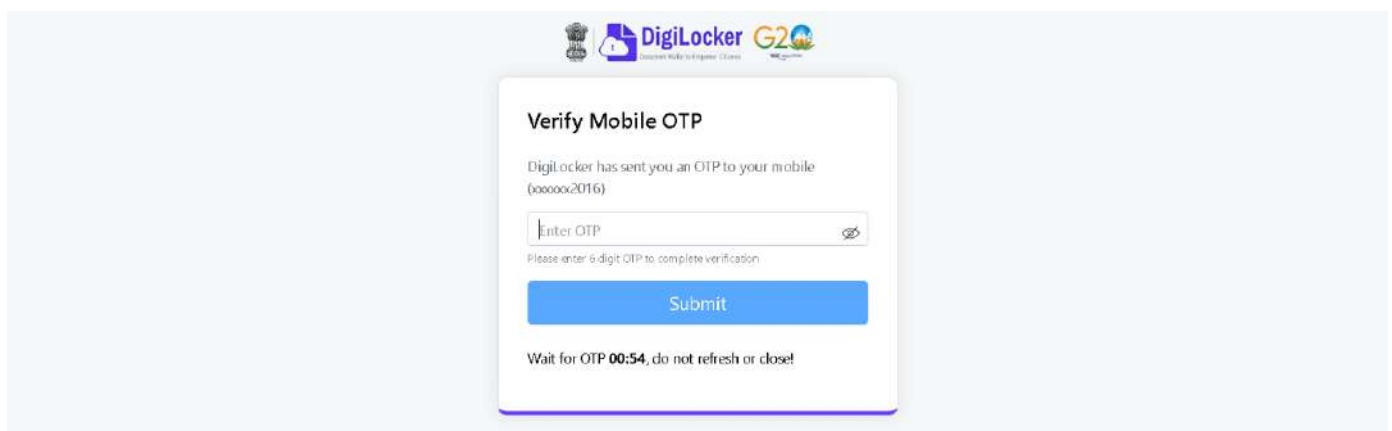
### ID creation via DigiLocker Portal

- An ABC ID can be created in DigiLocker using various methods, including the web portal, mobile app, and the simplest method, QR code scanning
- Step 01: Visit the DigiLocker Portal at <https://www.digilocker.gov.in/>



The screenshot shows the DigiLocker registration form. At the top, there is a navigation bar with the Government of India logo, the DigiLocker logo, and the G20 logo. Below the navigation bar, there are 'SIGN IN' and 'SIGN UP' buttons. The main content area features a white box with the heading 'Creating account is fast and easy!'. The form includes the following fields: 'Full Name\*' (text input), 'Date of Birth\*' (dropdowns for Date, Month, and Year), gender selection (radio buttons for Male, Female, and Other), 'Mobile Number\*' (text input), 'Email ID' (text input), and 'Set 6 digit security PIN\*' (text input with a visibility toggle). A blue 'Submit' button is at the bottom of the form, with a link to 'I agree to the DigiLocker Terms of Service' below it. At the very bottom of the form box, there is a link: 'Already have an account? Sign In'.

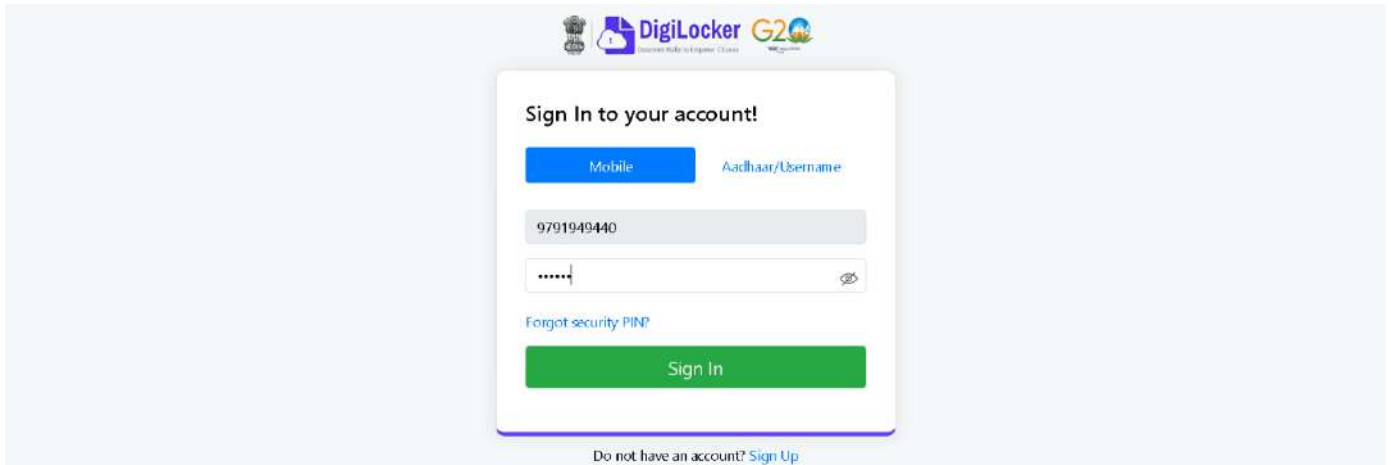
- Click on the “Sign in” button on the top corner, if you are a new user → click on the “Sign up” button
- Step 02: Fill all the requisite information as asked and set six-digit login PIN for additional security → hit the submit button
- Enter the OTP that was sent to the registered mobile and hit the “Submit”



The screenshot shows the DigiLocker OTP verification form. At the top, there is a navigation bar with the Government of India logo, the DigiLocker logo, and the G20 logo. Below the navigation bar, there are 'SIGN IN' and 'SIGN UP' buttons. The main content area features a white box with the heading 'Verify Mobile OTP'. The form includes the following elements: a message 'DigiLocker has sent you an OTP to your mobile (0000002016)', an 'Enter OTP' text input field with a visibility toggle, a note 'Please enter 6-digit OTP to complete verification', a blue 'Submit' button, and a countdown timer 'Wait for OTP 00:54, do not refresh or close!'.

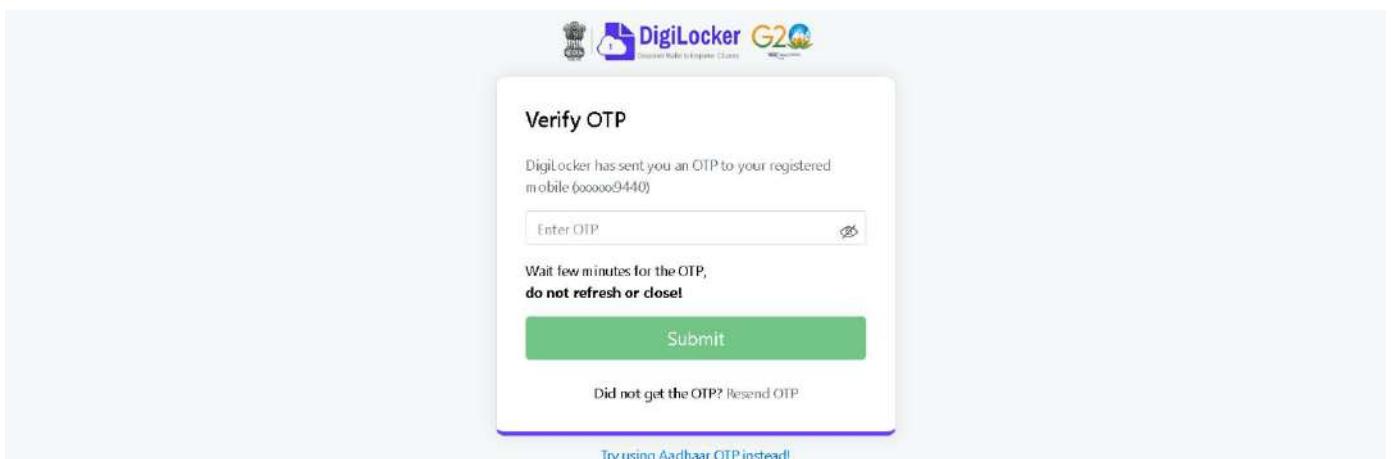
button again → a new account will be created

Step 03: Signout and Sign in to the DigiLocker portal by entering the registered credentials



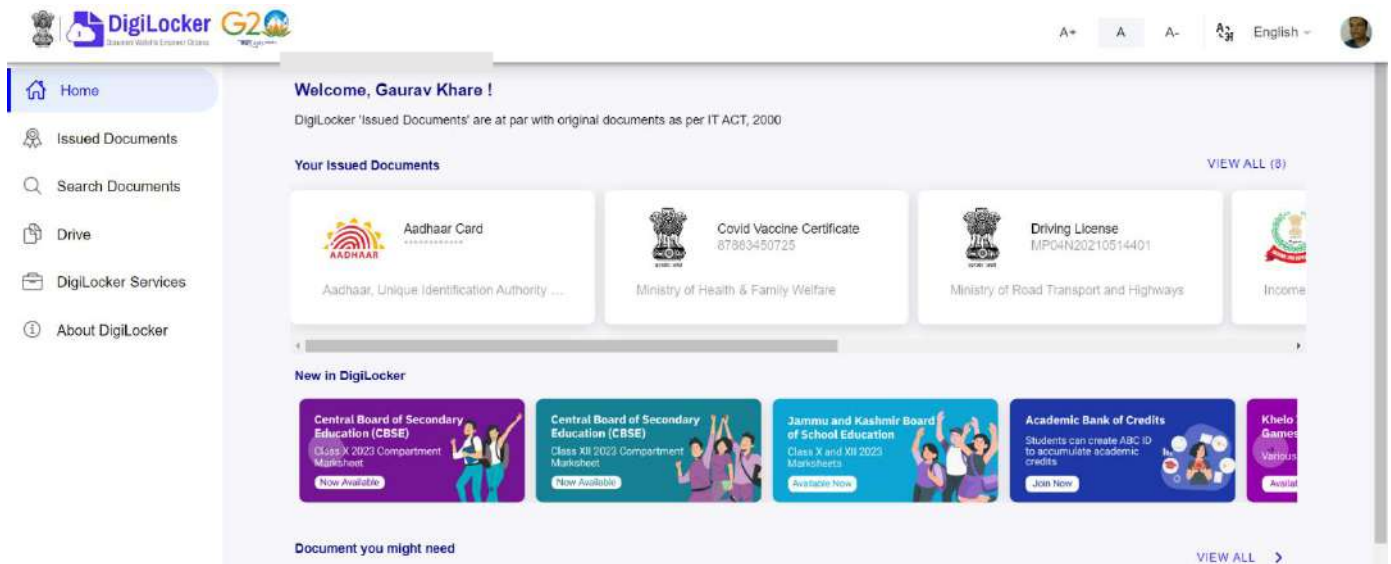
The screenshot shows the DigiLocker sign-in interface. At the top, there are logos for the Government of India, DigiLocker, and G20. The main heading is "Sign In to your account!". Below this, there are two tabs: "Mobile" (selected) and "Aadhaar/Username". The "Mobile" tab is active, showing a text input field with the number "9791949440" and a password field with masked characters ".....". There is a "Forgot security PIN?" link below the password field. A large green "Sign In" button is at the bottom. At the very bottom, there is a link: "Do not have an account? Sign Up".

- Enter the registered mobile number, followed by security PIN → verify OTP will be prompted → enter the OTP and hit the “Submit” button



The screenshot shows the DigiLocker verify OTP page. At the top, there are logos for the Government of India, DigiLocker, and G20. The main heading is "Verify OTP". Below this, there is a message: "DigiLocker has sent you an OTP to your registered mobile (0000009440)". There is a text input field labeled "Enter OTP" with a masked character "0". Below the input field, there is a warning: "Wait few minutes for the OTP, do not refresh or close!". A large green "Submit" button is at the bottom. At the very bottom, there is a link: "Did not get the OTP? Resend OTP".

- Step 04: Once logged in, under the home page ->click the “Join Now” button of the Academic Bank of Credits banner → ABC (APAAR) ID creation window will pop up



- Step: 05 Enter the requisite details and hit the “Get Document” button
- Name as per Aadhaar, Date of Birth and Gender would be prepopulated, you will have to enter the Admission Year, Identity Type, and Identity value and select your academic Institution from the drop-down window

- Under “Identify Type”, you have to select “Roll Number”, “Registration Number”, Enrolment Number or New Admission and enter its value

The screenshot shows the 'ABC ID Card' form with a modal for selecting an institution. The form fields are: Name (as per Aadhaar), Date of Birth, Gender, Admission Year, Identity Type, and Identity Value. The modal lists several institutions, including 'EME CENTRE', '816 SHREE VENKATESHWARA HI TECH POLYTECHNIC COLLEGE', 'A.P Goyal Shrima University', 'A.P.J Abdul Kalam Technological University', 'AAFT University of Media and Arts', and 'AALIM MUHAMMED SALEGH POLYTECHNIC'. The 'OK' button is highlighted.

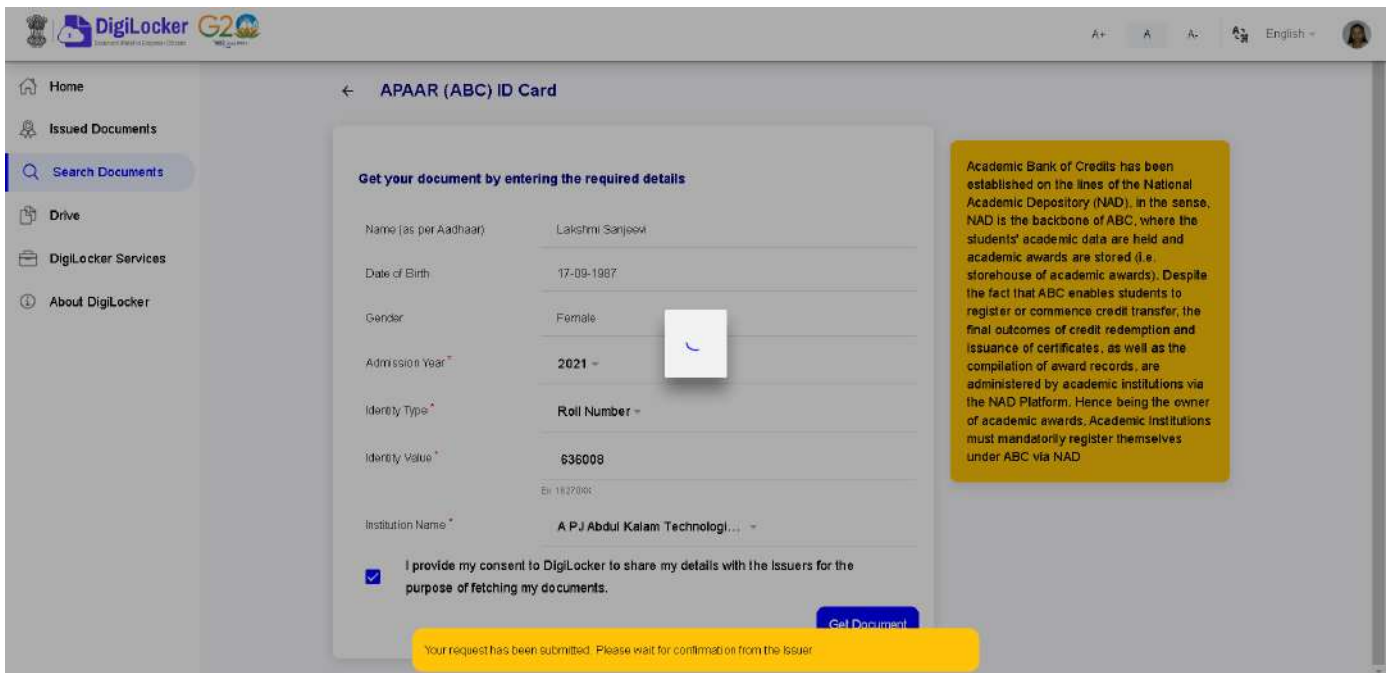
The screenshot shows the 'ABC ID Card' form with the following filled fields: Name (as per Aadhaar), Date of Birth, Gender, Admission Year, Identity Type, and Identity Value. The 'Institution Name' dropdown is open, showing 'University of DE', 'University Of Delhi', and 'World University Of Design'. The 'OK' button is highlighted.

- Step 06: Scroll and select your Institution Name and hit “Ok”, once you are satisfied with the entered information → Check the consent statement and click the “Get Document” button.

The screenshot shows the DigiLocker interface with the 'APAAR (ABC) ID Card' form. The form fields are: Name (as per Aadhaar), Date of Birth, Gender, Admission Year, Identity Type, and Identity Value. The 'Institution Name' dropdown is open, showing 'A.P.J Abdul Kalam Technologi...'. A consent statement is checked, and the 'Get Document' button is highlighted. A yellow box on the right contains the following text: 'Academic Bank of Credits has been established on the lines of the National Academic Depository (NAD), in the sense, NAD is the backbone of ABC, where the students' academic data are held and academic awards are stored (i.e. storehouse of academic awards). Despite the fact that ABC enables students to register or commence credit transfer, the final outcomes of credit redemption and issuance of certificates, as well as the compilation of award records, are administered by academic institutions via the NAD Platform. Hence being the owner of academic awards, Academic Institutions must mandatorily register themselves under ABC via NAD.'

- A confirmation message stating that “Your request has been submitted” will be prompted next.





**Get your document by entering the required details**

Name (as per Aadhaar) Lakshmi Sanjeevi

Date of Birth 17-09-1987

Gender Female

Admission Year 2021

Identity Type Roll Number

Identity Value 636008

Institution Name A P J Abdul Kalam Technologi...

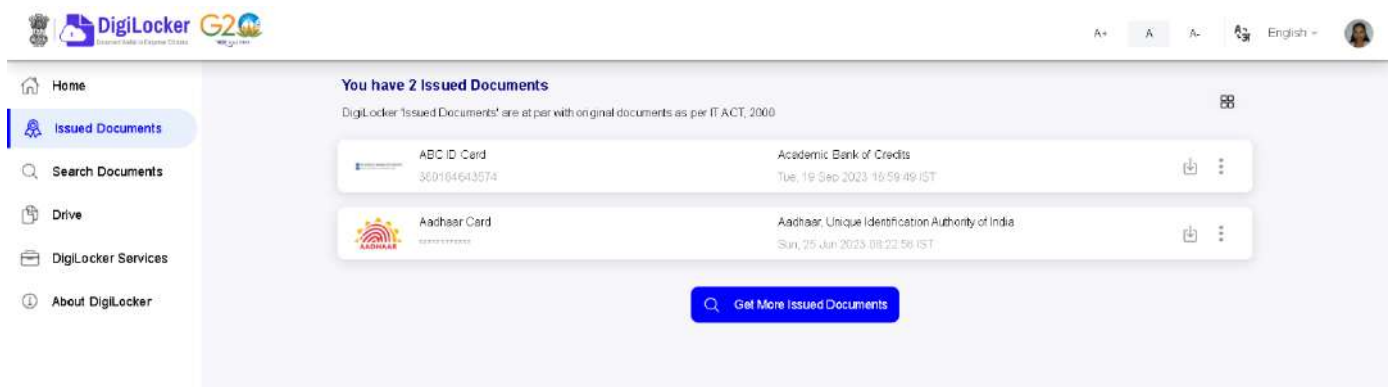
I provide my consent to DigiLocker to share my details with the issuers for the purpose of fetching my documents.


[Get Document](#)

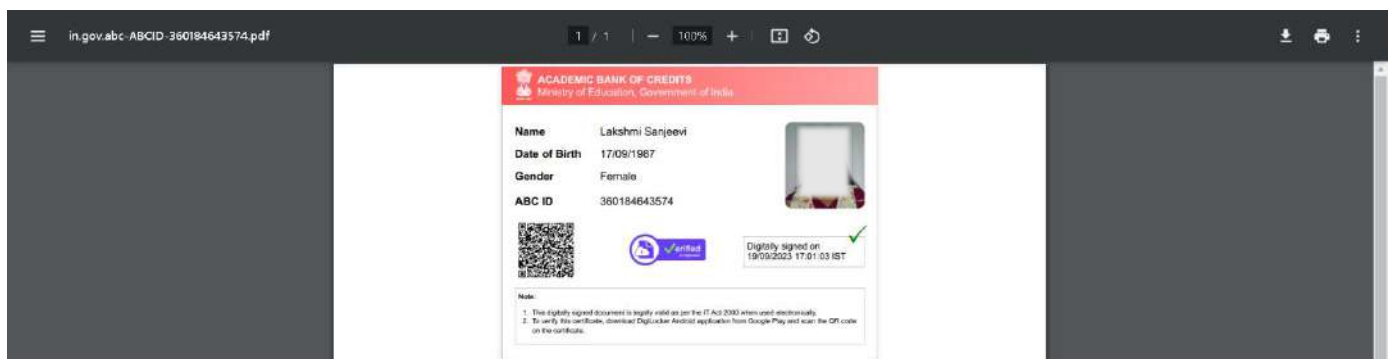
Your request has been submitted. Please wait for confirmation from the issuer.

Academic Bank of Credits has been established on the lines of the National Academic Depository (NAD), in the sense, NAD is the backbone of ABC, where the students' academic data are held and academic awards are stored (i.e. storehouse of academic awards). Despite the fact that ABC enables students to register or commence credit transfer, the final outcomes of credit redemption and issuance of certificates, as well as the compilation of award records, are administered by academic institutions via the NAD Platform. Hence being the owner of academic awards, Academic institutions must mandatorily register themselves under ABC via NAD.

- You will be redirected to the “Issued Documents” section immediately, where your ABC ID gets shown to you as under:



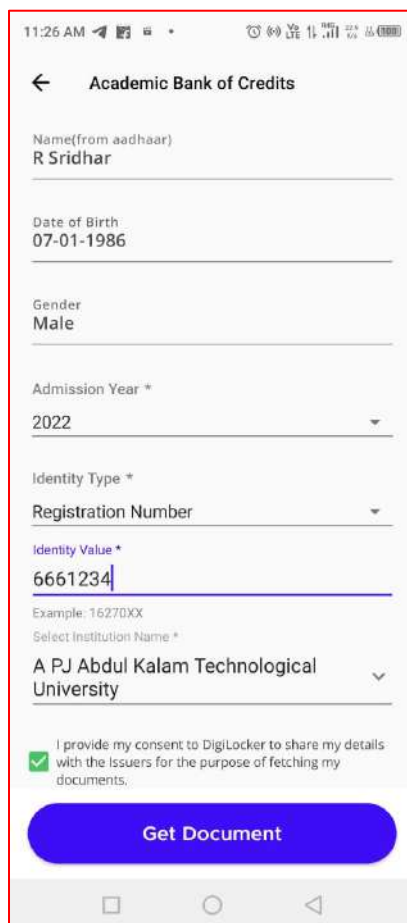
- Step 07: Hit the download  icon and a PDF of your ABC ID gets shown to you as under



## ABC ID creation via QR Code scanning:



- ABC ID creation via QR Code scanning is a straightforward approach and the simplest one.
- Step 01: Scan the QR Code → you will be redirected to DigiLocker app → Once you're logged in, you'll find a form that already contains your Name, Date of Birth, and Gender prepopulated. Next, choose the Admission year, your Identity Type, enter your Identity value, and select your Academic Institution from the provided dropdown list.
- Step 2: To complete the process, simply click the "Get Document" button, and you'll witness your ABC ID being generated or fetched as shown in the second screenshot.



11:26 AM

← Academic Bank of Credits

Name(from aadhaar)  
R Sridhar

Date of Birth  
07-01-1986

Gender  
Male

Admission Year \*  
2022

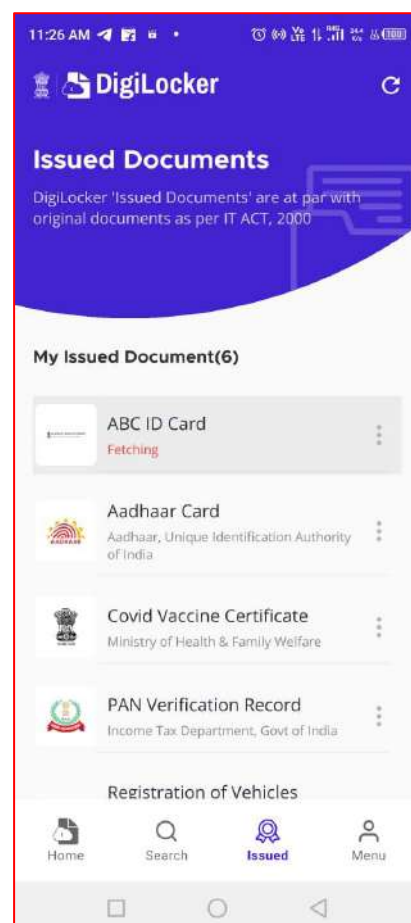
Identity Type \*  
Registration Number

Identity Value \*  
6661234  
Example: 16270XX

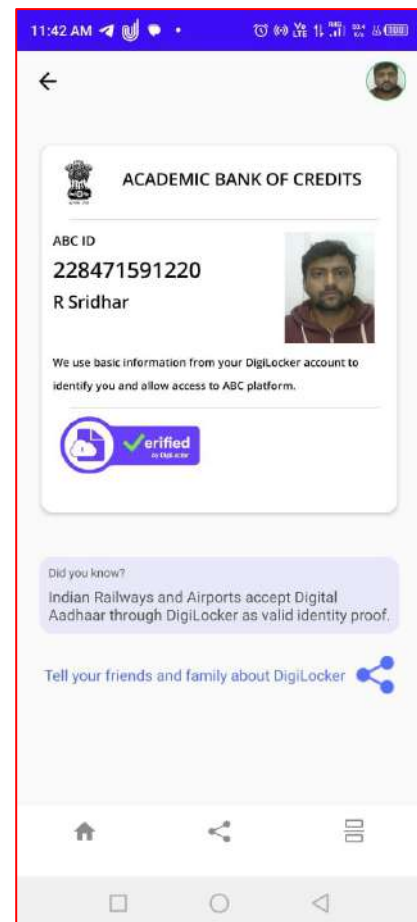
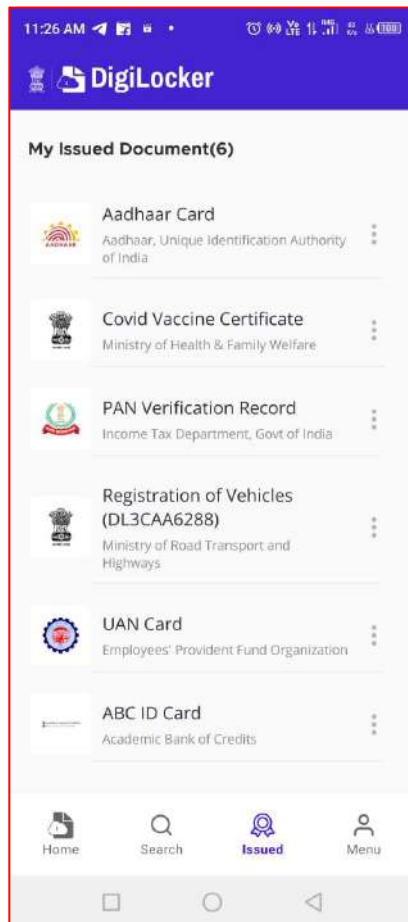
Select Institution Name \*  
A PJ Abdul Kalam Technological University

I provide my consent to DigiLocker to share my details with the Issuers for the purpose of fetching my documents.

Get Document

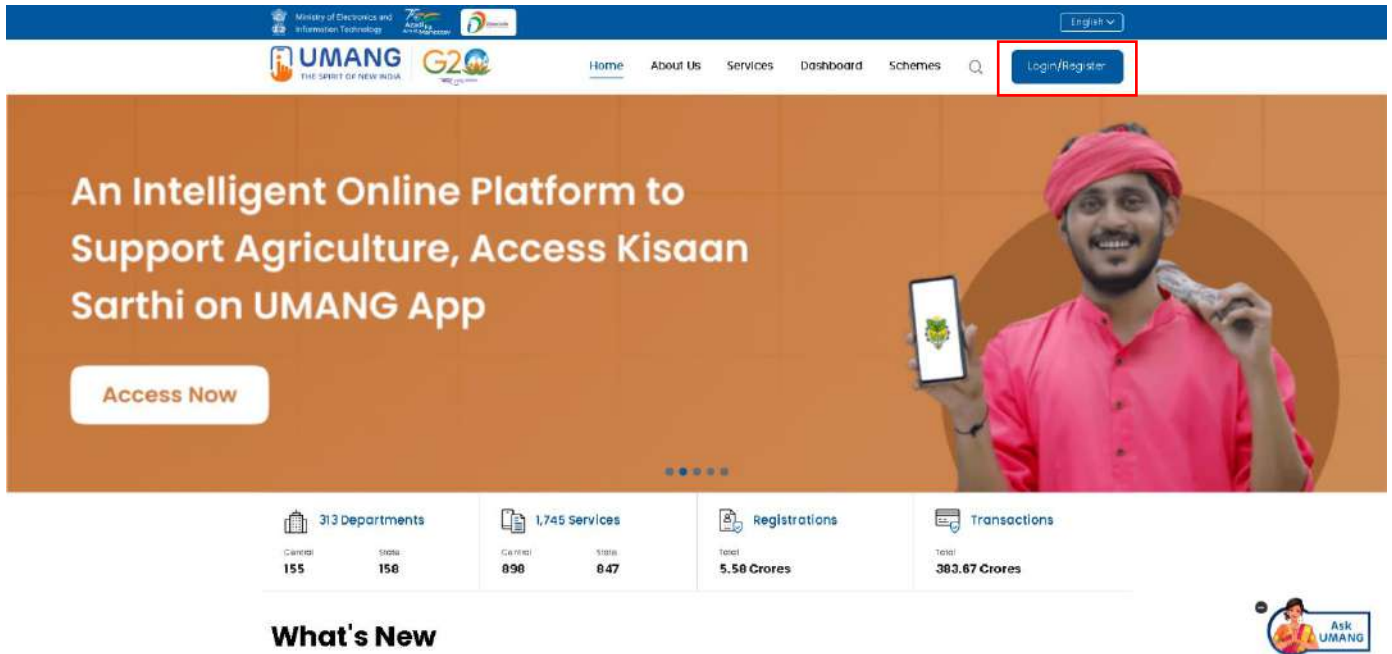


- Step 3: After the ABC ID is successfully created or fetched, you can locate it under the "My Issued Documents" section. To view your ABC ID, simply click on the three dots located on the right side of the entry.



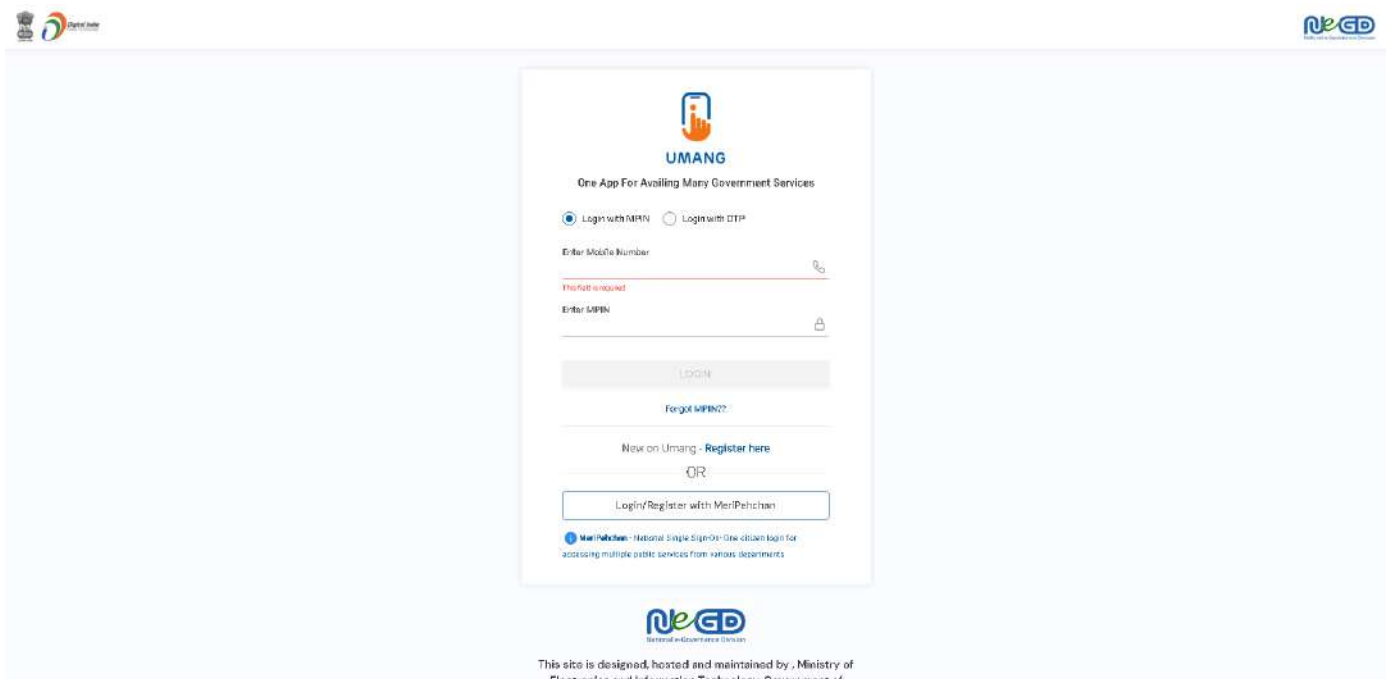
## ID creation via UMANG Portal

- Step 01: Visit the UMANG Portal at <https://web.umang.gov.in/landing/>
- Click on the “Login/Register” button on the top right corner of the landing

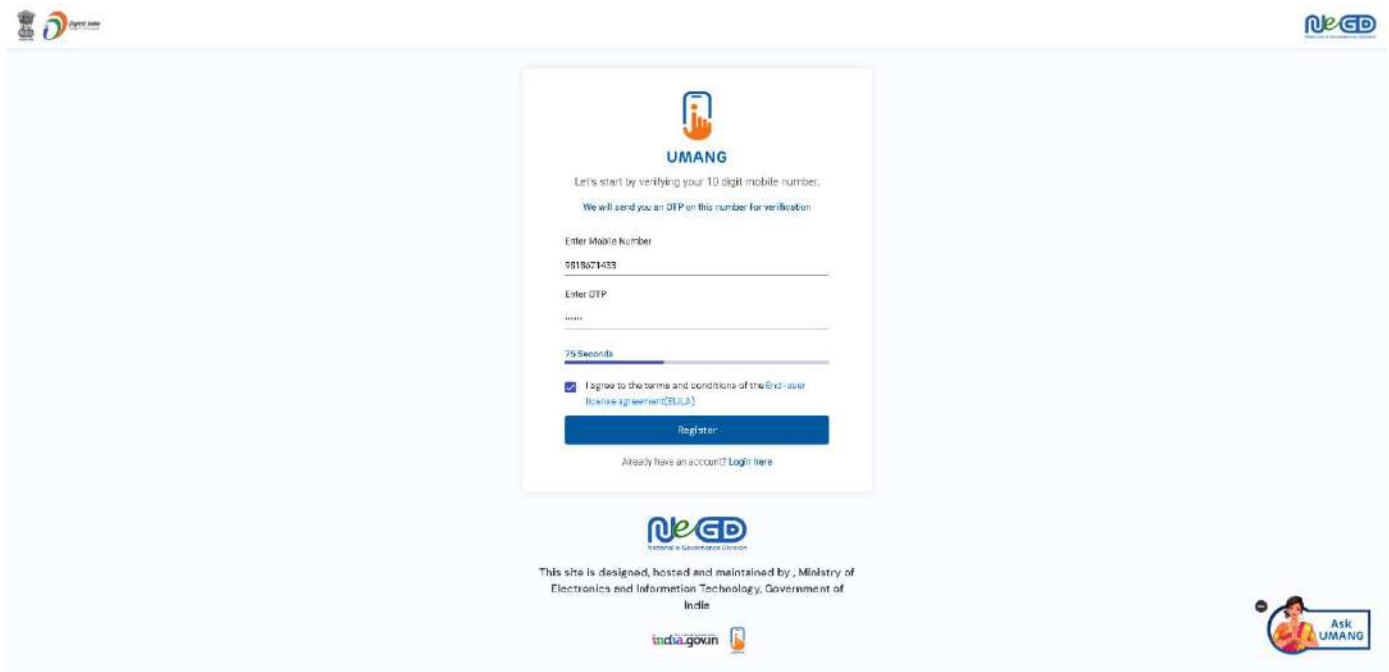


page

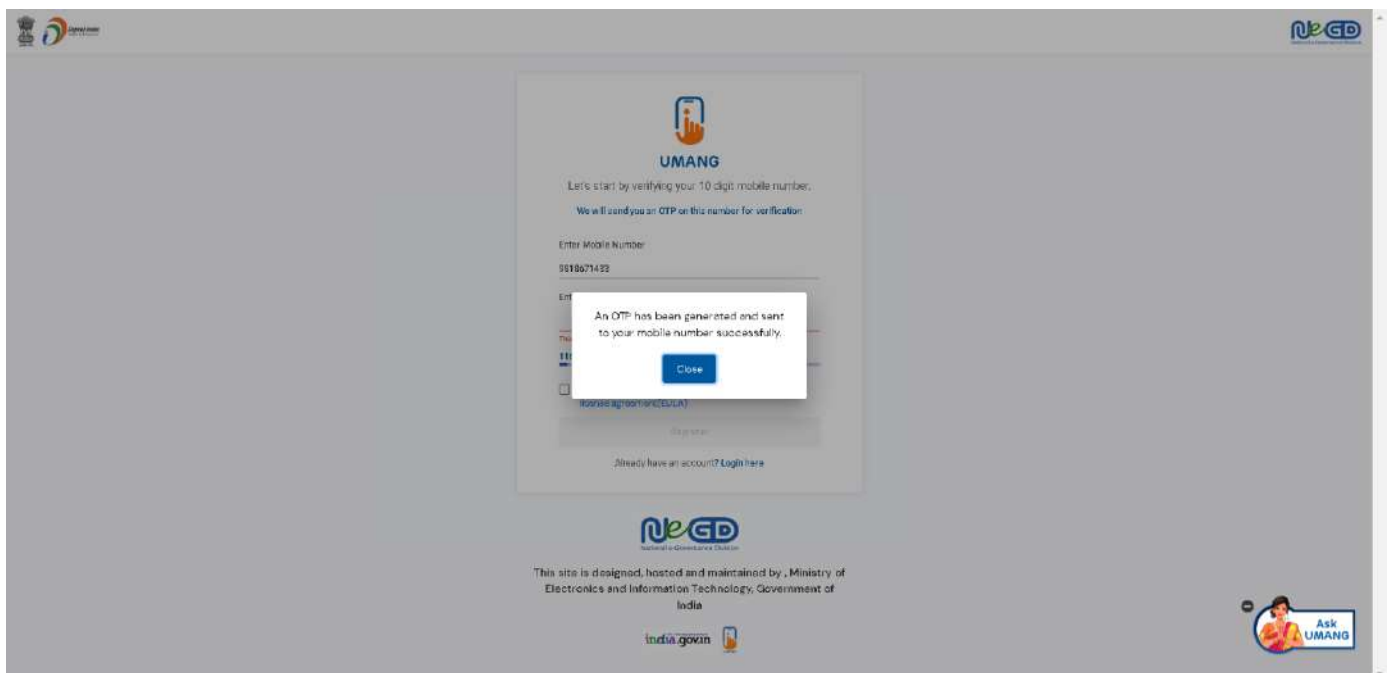
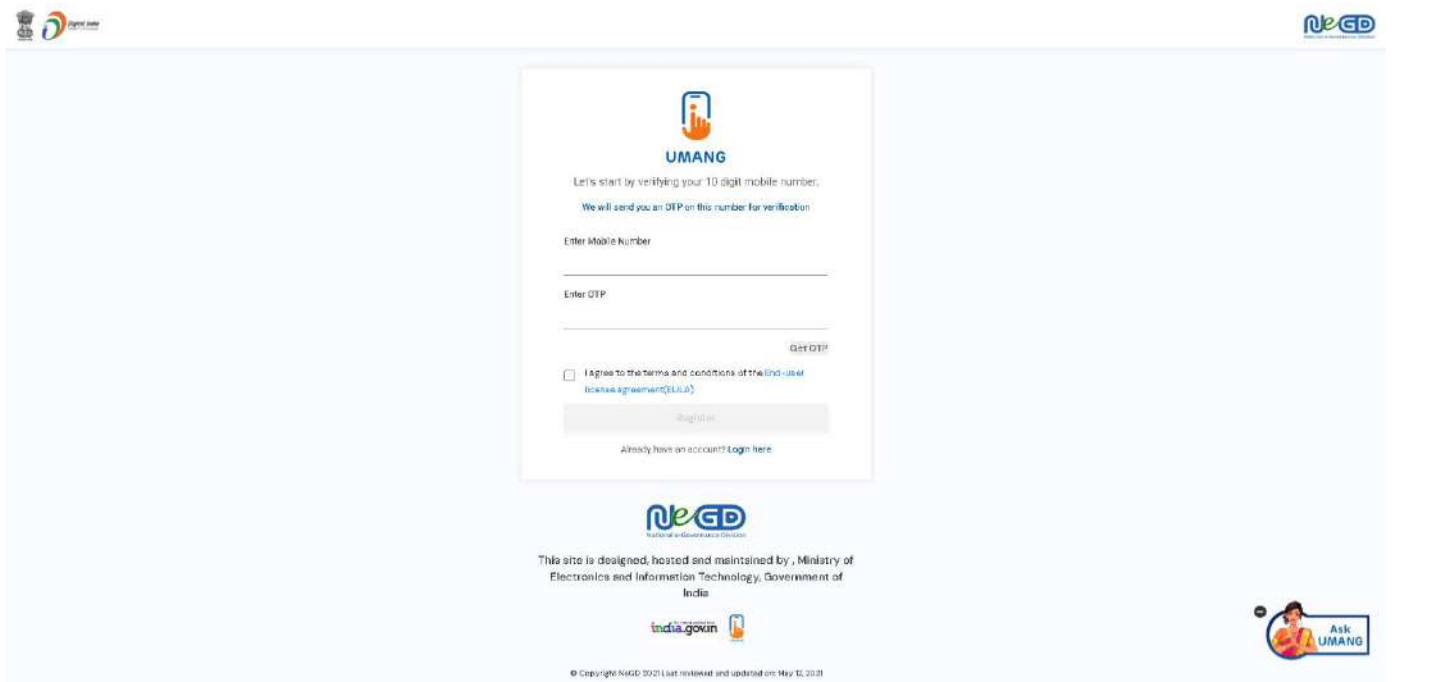
- UMANG offers two modes of login one directly via the Login page and secondly using Meri Pehchaan. Login via UMANG is a direct approach where you have to enter a mobile number and security PIN followed by an OTP verification and the Meri Pehchaan login is similar to ABC portal login which we have seen earlier (refer to ID creation via ABC portal)
- Here login via UMANG’s default mode is been discussed. If you are an existing user enter your mobile number and MPIN or you can use the mobile number and OTP login



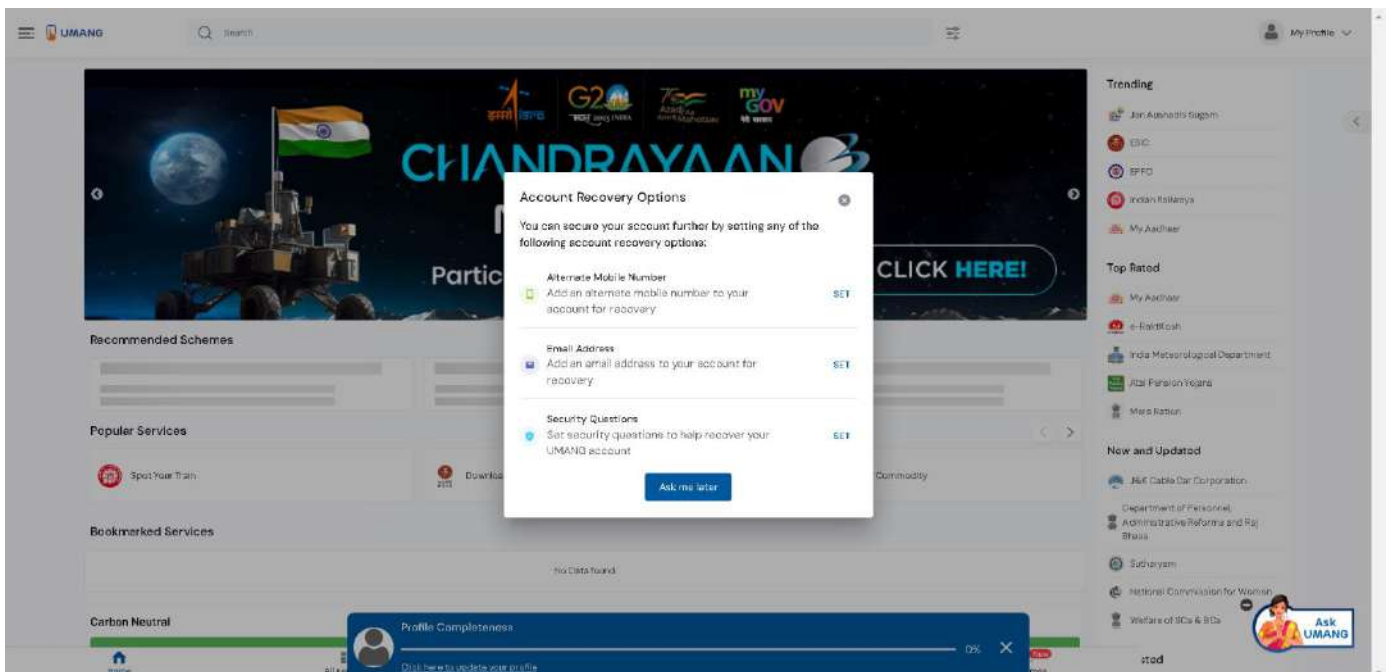
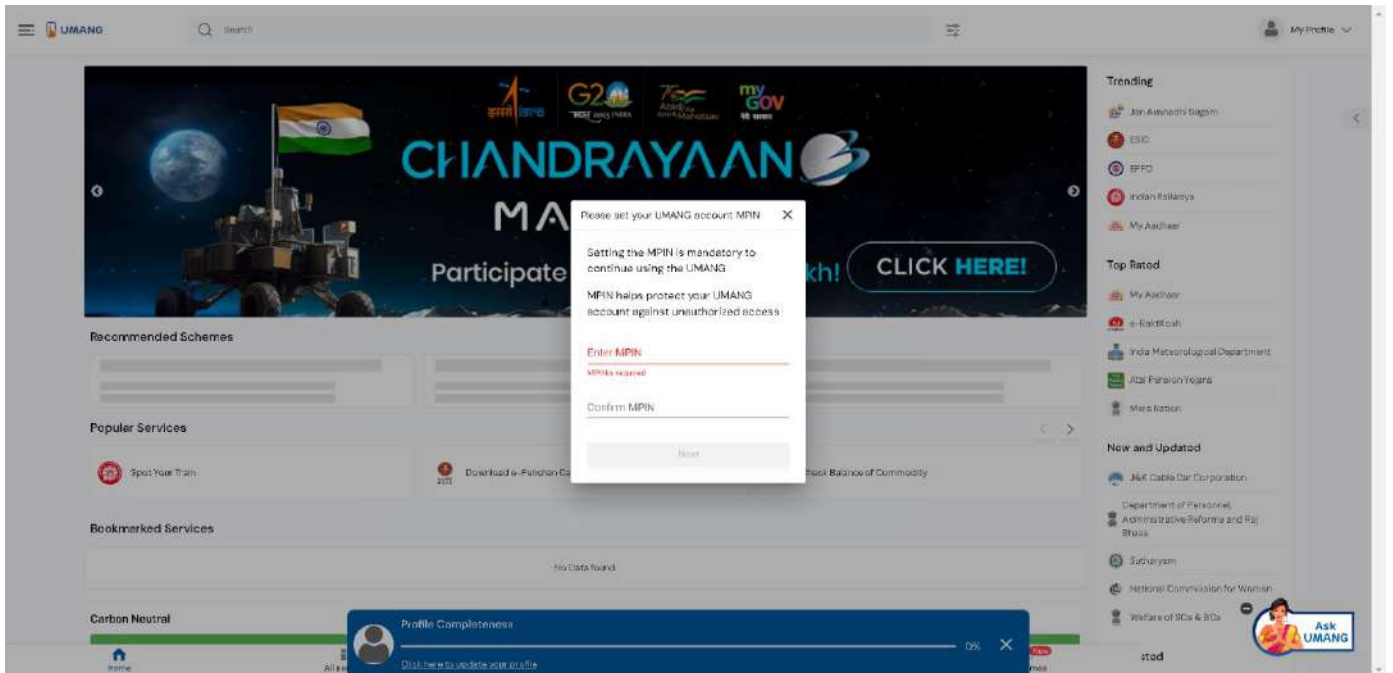
- Step 02: If you are a new user, click “Register here”, you will be prompted to the following window.



- Enter your mobile number and hit the “Get OTP” link, an OTP will be sent to your registered mobile number. Enter the received OTP

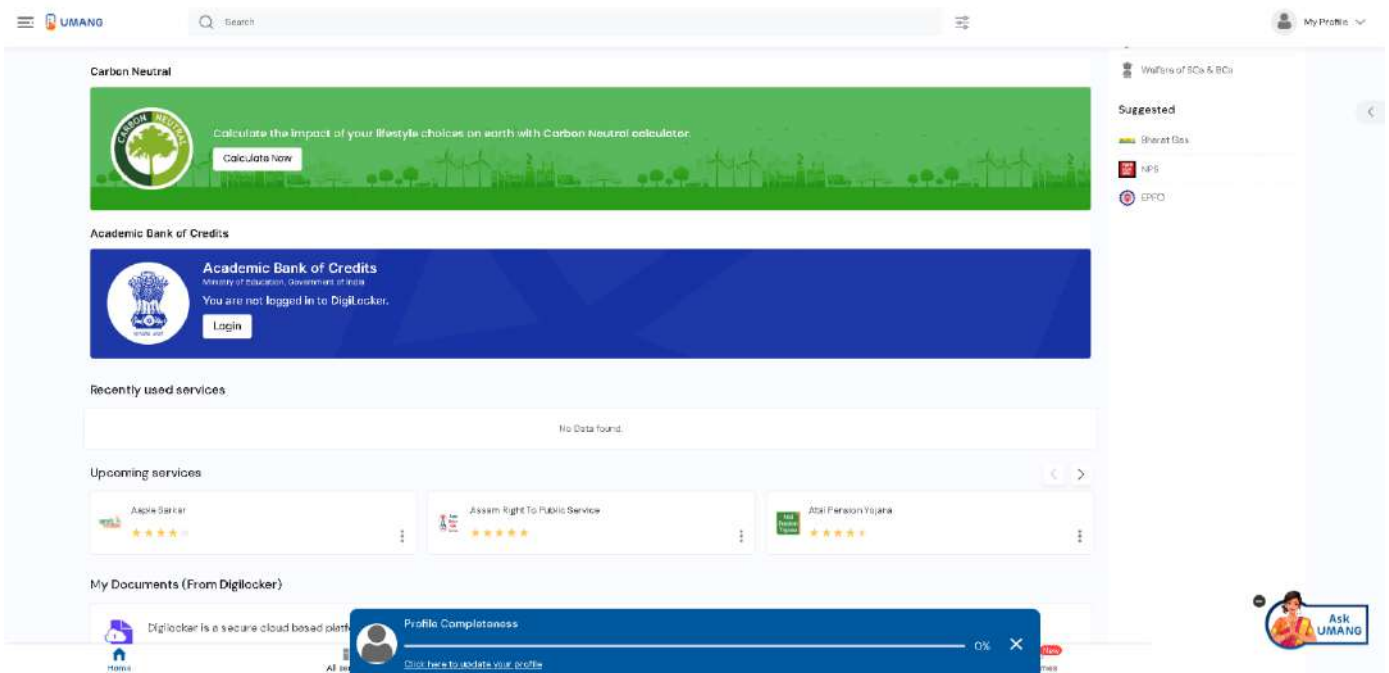


- Step 03: Once you enter the received OTP, you will be directed to the following page, where it asks for setting of the security PIN
- Following that it asks for setting up of the “Account Recovery options” such as alternative number, email address and security questions. You can click the “ask me later “ button

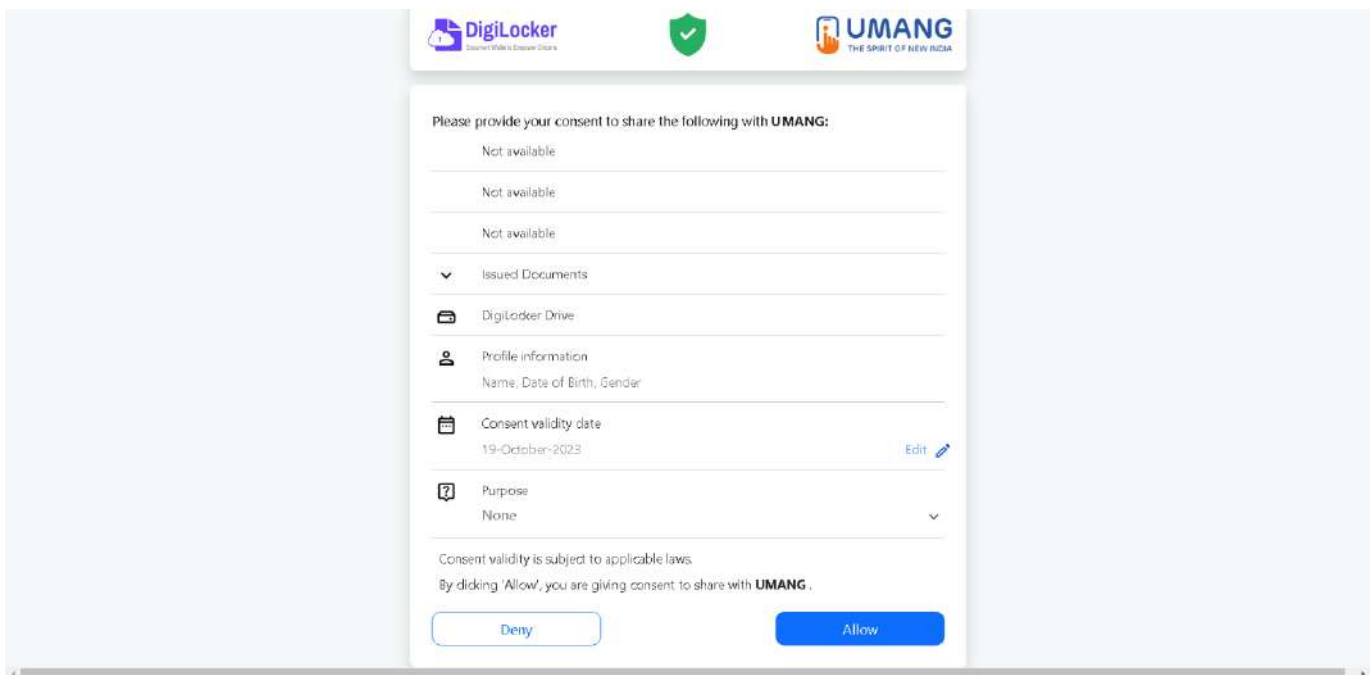


The dashboard page has a main banner to login to the ABC page

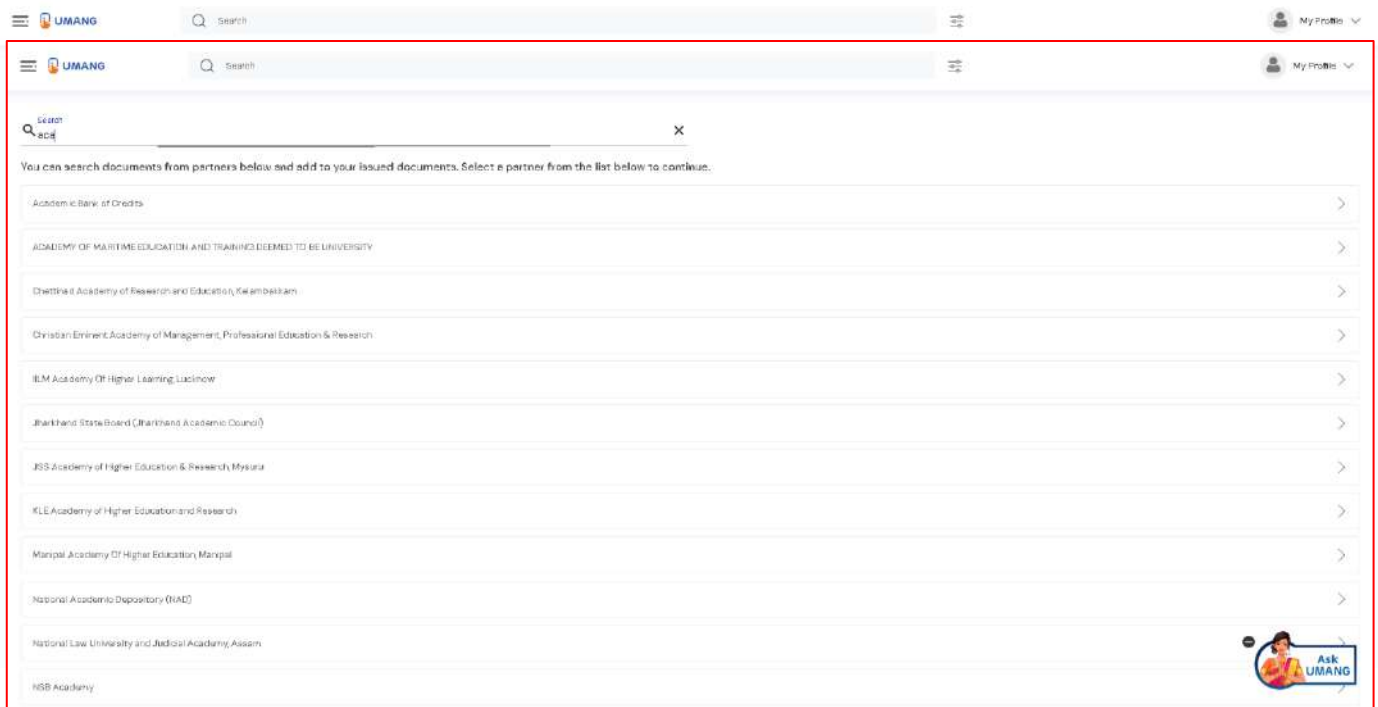
- Step 04: Click on the login button, it will take you to the Sign in and Sign up page







- Step 05: Provide consent and click the “Allow” button, and you will be taken to the Issued Document section of your DigiLocker account.

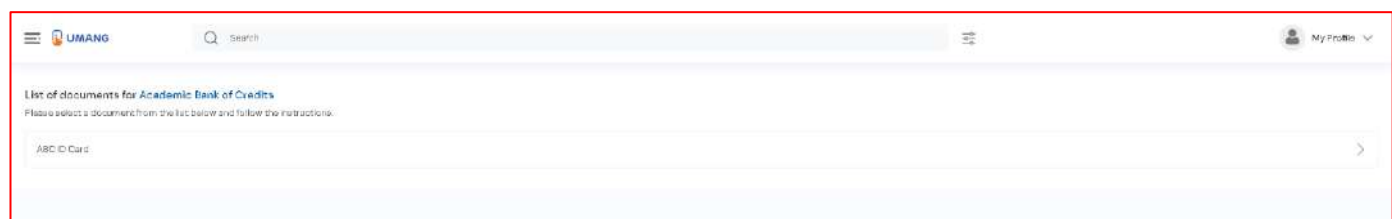


- Click the + Add button or type “ABC” or “Academic” word you will see Academic Bank of Credits dropdown option popping up, select that option.

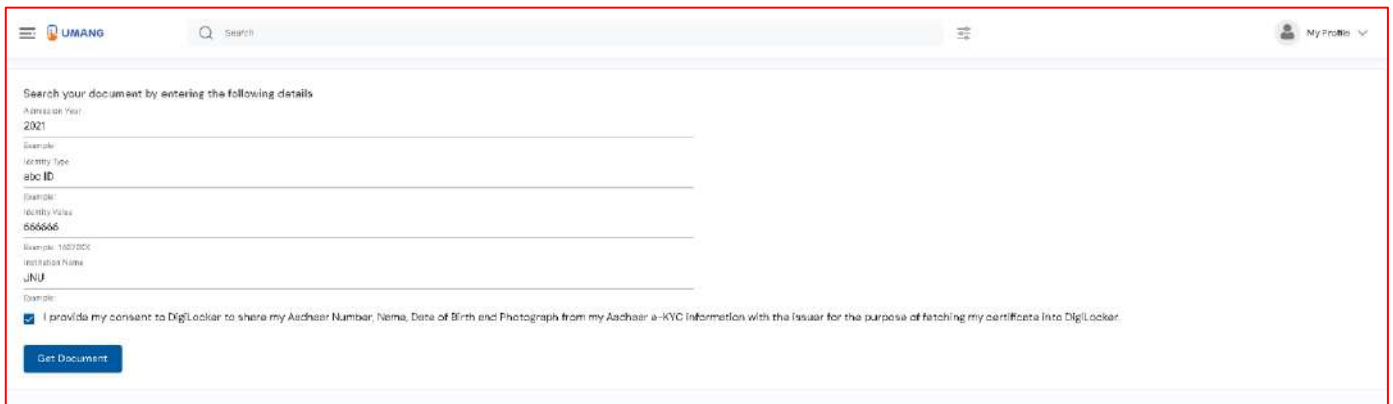
- Window with List of Academic Bank of Credits gets shown, click on the “ABC ID Card”
- A window shall pop up like that of the DigiLocker portal
- Step 06: Enter the Admission Year, Identity Type (i.e, your Roll Number, Register Number, Enrollment Number or the Admission Number) and Identity value (selected Identity Types’ value Eg: BE20230146) and select your academic Institution from the drop-down window and check the consent language (read thoroughly) and hit the “Get Document” button



The screenshot shows the UMANG portal interface. At the top, there is a search bar with the text "Search" and a "My Profile" dropdown menu. Below the search bar, the text "Search your document by entering the following details" is displayed. The form contains four input fields: "Admission Year" with a "Sample:" label, "Identity Type" with a "Sample:" label, "Identity Value" with a "Sample: 18072001" label, and "Institution Name" with a "Sample:" label. At the bottom of the form, there is a checkbox labeled "I provide my consent to DigiLocker to share my Aadhaar Number, Name, Date of Birth and Photograph from my Aadhaar e-KYC Information with the Issuer for the purpose of fetching my certificate into DigiLocker." and a "Get Document" button.

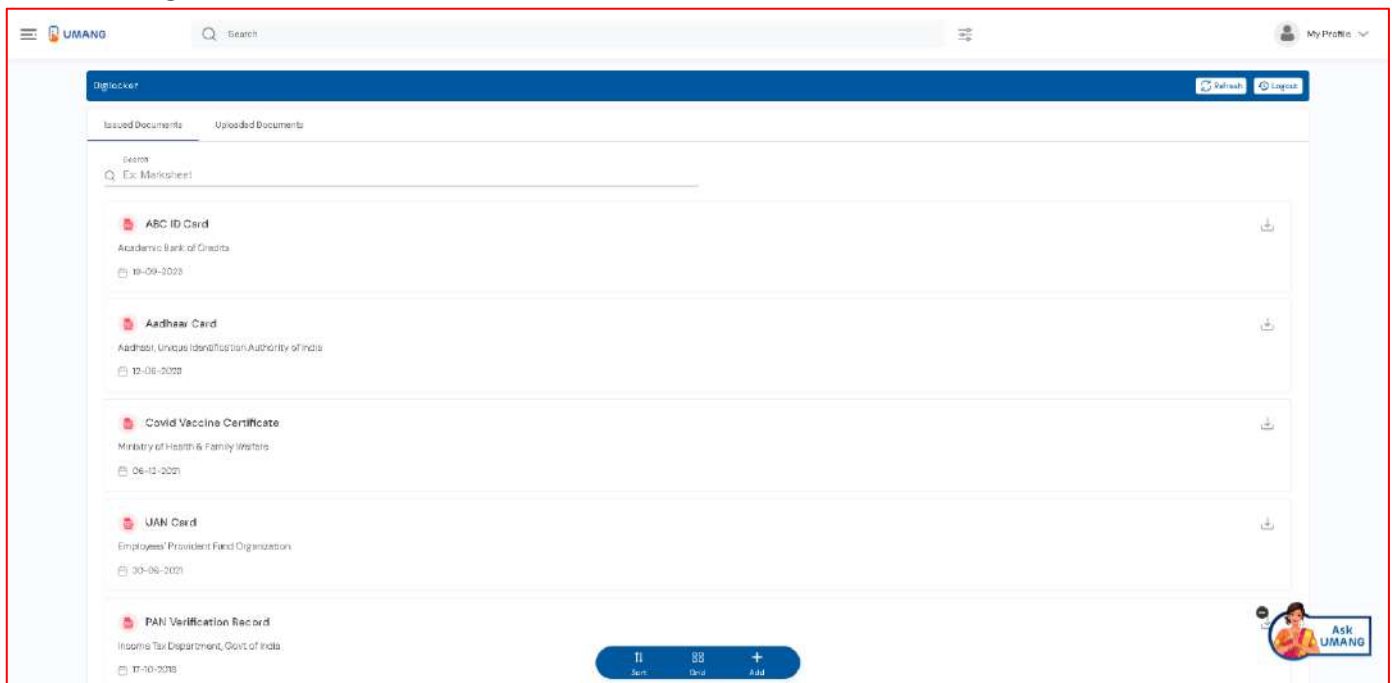


The screenshot shows the UMANG portal interface. At the top, there is a search bar with the text "Search" and a "My Profile" dropdown menu. Below the search bar, the text "List of documents for Academic Bank of Credits" is displayed. Below this text, there is a sub-header "Please select a document from the list below and follow the instructions:" and a list of documents. The first document in the list is "ABC ID Card" with a right-pointing arrow next to it.



The screenshot shows the UMANG portal search interface. At the top, there is a search bar and a 'My Profile' dropdown. Below the search bar, a section titled 'Search your document by entering the following details' contains several input fields: 'Admission Year' (with example '2021'), 'Identity Type' (with example 'abc ID'), 'Identity Value' (with example '556666'), and 'Institution Name' (with example 'JNU'). A checkbox is checked, indicating consent to share Aadhaar information. A 'Get Document' button is located at the bottom left of the form.

- You will be redirected to the Issued Documents section, where you can see the generated ABC ID



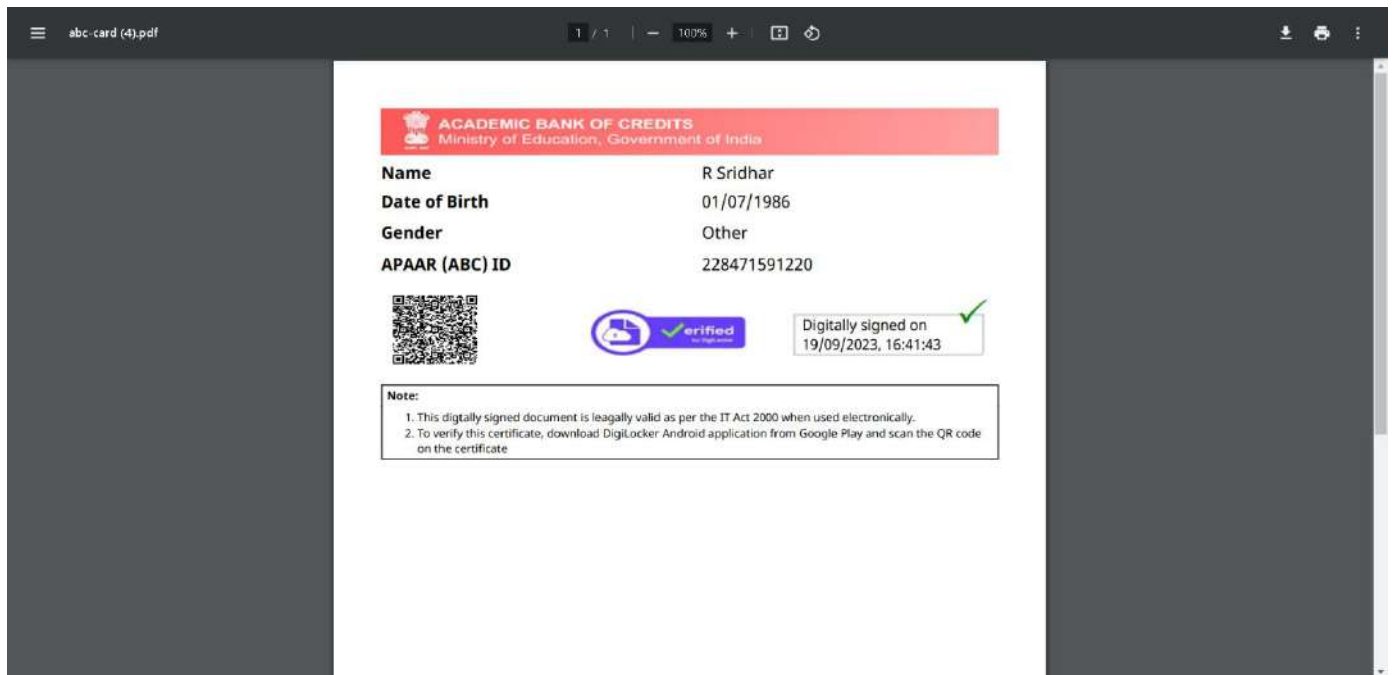
The screenshot displays the 'Issued Documents' section of the UMANG portal. The page header includes the UMANG logo, a search bar, and a 'My Profile' dropdown. A blue bar at the top of the content area contains the text 'DigLocker' and buttons for 'Refresh' and 'Logout'. Below this, there are tabs for 'Issued Documents' and 'Uploaded Documents'. A search bar is present above a list of documents. The list includes: 'ABC ID Card' (Academic Bank of Credits, 19-09-2023), 'Aadhaar Card' (Aadhaar, Unique Identification Authority of India, 12-08-2023), 'Covid Vaccine Certificate' (Ministry of Health & Family Welfare, 06-12-2021), 'UAN Card' (Employees' Provident Fund Organization, 30-04-2021), and 'PAN Verification Record' (Income Tax Department, Govt of India, 17-10-2018). At the bottom right, there is an 'Ask UMANG' chat icon.

- Step 07: Click on the “ABC ID Card”, you will be redirected to the download window of the ABC card



The screenshot shows a download window from the Academic Bank of Credits. The header reads 'ACADEMIC BANK OF CREDITS'. The main content area features a yellow icon of a document with a download arrow. Below the icon, the text states: 'You can download Academic Bank of Credits card manually if not download automatically.' A blue button labeled 'Download APAAR (ABC) ID' is positioned at the bottom center of the window.

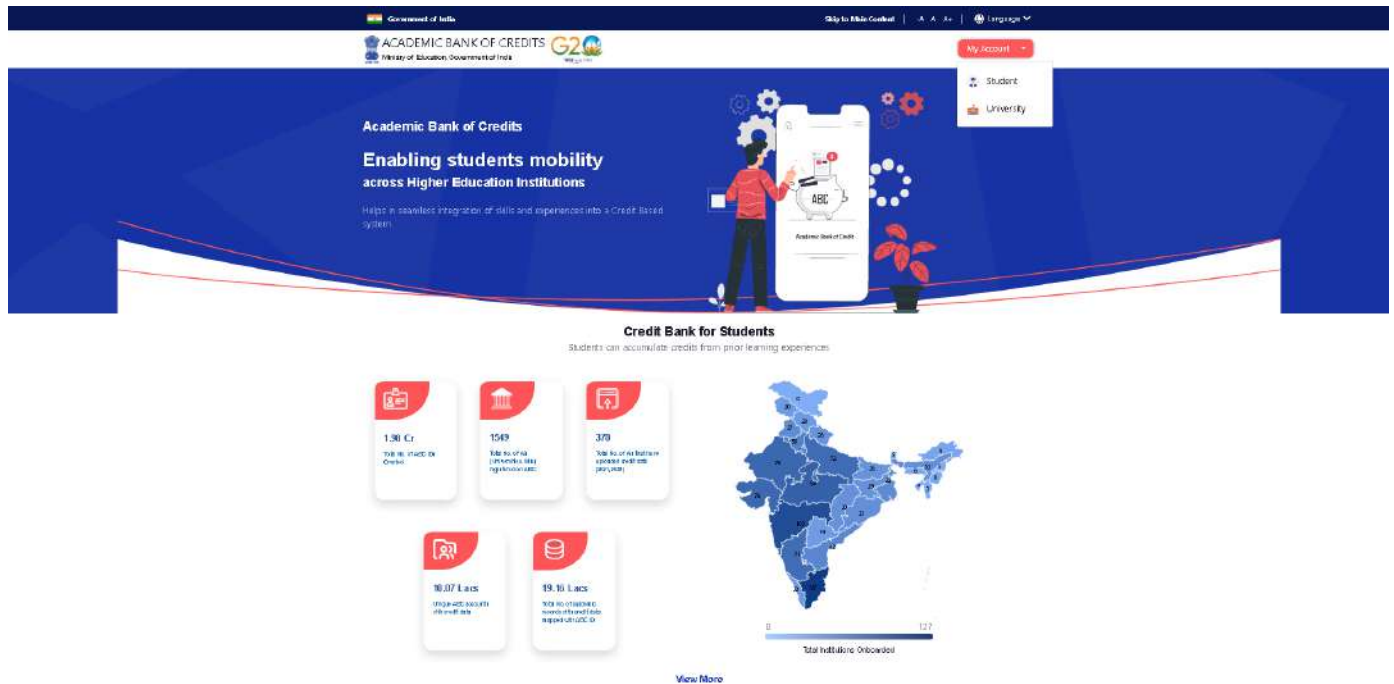
- Step 08: Click the “Download APAAR (ABC) ID” button, and your ABC ID card gets downloaded, upon double-clicking, you can view the same.



- Your ABC ID card has been successfully created.

### ID creation via ABC Portal

- Step 1: Visit the dedicated portal of the ABC website at <https://www.abc.gov.in/>



- Step 2: Click on the student dropdown option, and you shall be redirected to the Meri Pehchaan sign-in window.
- You shall be offered three modes of login option.
  - Mobile PIN OTP login
  - Username PIN OTP Login
  - And Others Login Option

The screenshot shows the 'Meri Pehchaan G20' login interface. The title is 'Sign In to your account via DigiLocker'. There are three tabs: 'Mobile' (selected), 'Username', and 'Others'. Below the tabs are input fields for 'Mobile\*' and 'PIN\*'. A link for 'Forgot security PIN?' is present. There are two checkboxes: 'PIN less authentication' and 'I consent to terms of use'. A green 'Sign In' button is at the bottom. Below the button, it says 'New user? Sign up' and 'OR Continue with' followed by 'e-Promozon' and 'जनशक्ति' logos.

Option 01

The screenshot shows the 'Meri Pehchaan G20' login interface. The title is 'Sign In to your account via DigiLocker'. There are three tabs: 'Mobile', 'Username' (selected), and 'Others'. Below the tabs are input fields for 'Username\*' and 'PIN\*'. A link for 'Forgot security PIN?' is present. There are two checkboxes: 'PIN less authentication' and 'I consent to terms of use'. A green 'Sign In' button is at the bottom. Below the button, it says 'New user? Sign up' and 'OR Continue with' followed by 'e-Promozon' and 'जनशक्ति' logos.

Option 02

The screenshot shows the 'Meri Pehchaan G20' login interface. The title is 'Sign In to your account via DigiLocker'. There are three tabs: 'Mobile', 'Username', and 'Others' (selected). Below the tabs is a dropdown menu with 'Select ID' selected. The dropdown options are 'Aadhaar', 'PAN', 'Driving License', and 'PIN\*'. A link for 'Forgot security PIN?' is present. There are two checkboxes: 'PIN less authentication' and 'I consent to terms of use'. A green 'Sign In' button is at the bottom. Below the button, it says 'New user? Sign up' and 'OR Continue with' followed by 'e-Promozon' and 'जनशक्ति' logos.

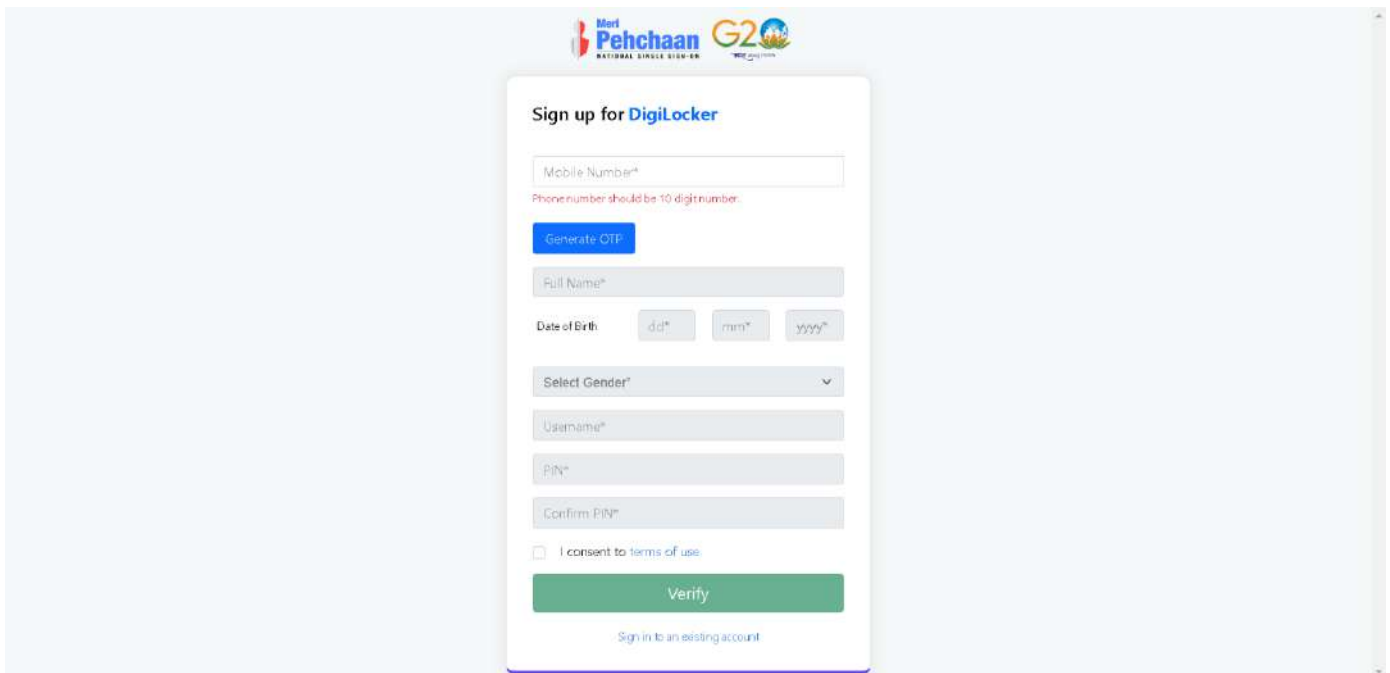
Option 03

- Step 3: Select the option which suits you, before that if you are a new user, register afresh -> click on the “Sign Up” button.

The screenshot shows the 'Meri Pehchaan G20' registration form. The title is 'Sign In to your account via DigiLocker'. There are three tabs: 'Mobile', 'Username', and 'Others'. Below the tabs are input fields for 'Mobile\*' and 'PIN\*'. A link for 'Forgot security PIN?' is present. There are two checkboxes: 'PIN less authentication' and 'I consent to terms of use'. A green 'Sign In' button is at the bottom. Below the button, it says 'New user? Sign up' and 'OR Continue with' followed by 'e-Promozon' and 'जनशक्ति' logos.

- A registration form window will be prompted in which your basic details need to be entered.

- Enter your ten-digit mobile number → click “Generate OTP” button →



Meri Pehchaan G20  
NATIONAL SINGLE SIGN-ON

### Sign up for DigiLocker

Mobile Number\*

Phone number should be 10 digit number.

Generate OTP

Full Name\*

Date of Birth dd\* mm\* yyyy\*

Select Gender\*

Username\*

PIN\*

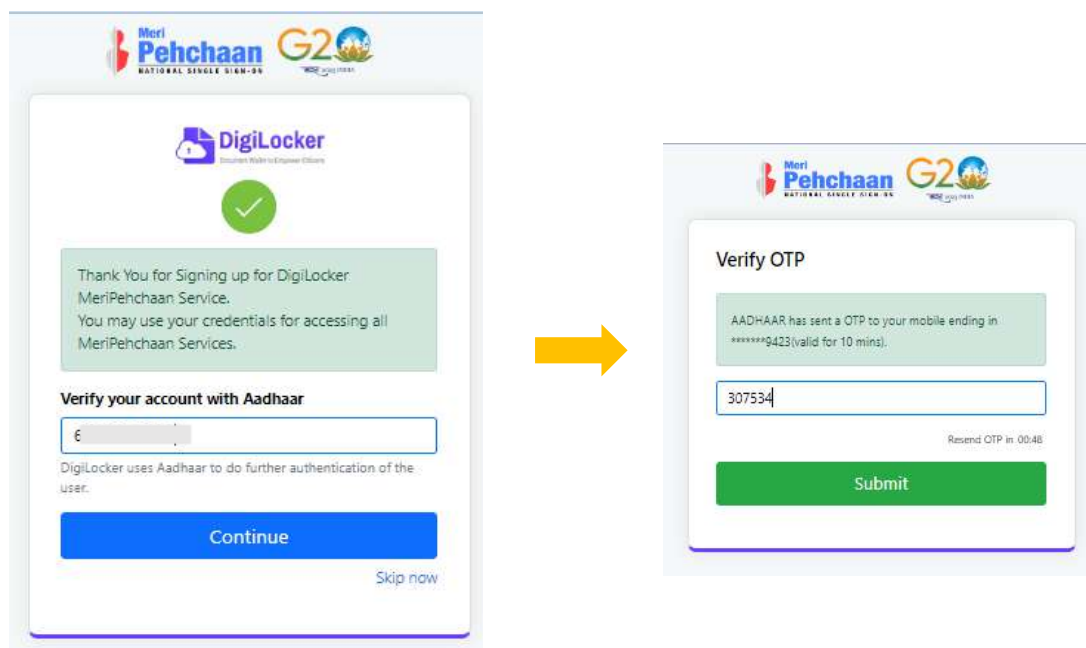
Confirm PIN\*

I consent to terms of use

Verify

[Sign in to an existing account](#)

- Once the OTP is entered, enter the rest of the details such as your full name, Date of Birth, Gender, Username, and Six-digit PIN → click the consent check box, before that, read the terms of use conditions thoroughly → click the “Verify” button → upon successful verification, you shall be prompted to enter your aadhaar followed by OTP verification



Meri Pehchaan G20  
NATIONAL SINGLE SIGN-ON

### DigiLocker

Thank You for Signing up for DigiLocker MeriPehchaan Service.  
You may use your credentials for accessing all MeriPehchaan Services.

Verify your account with Aadhaar

€

DigiLocker uses Aadhaar to do further authentication of the user.

Continue

[Skip now](#)

Meri Pehchaan G20  
NATIONAL SINGLE SIGN-ON

### Verify OTP

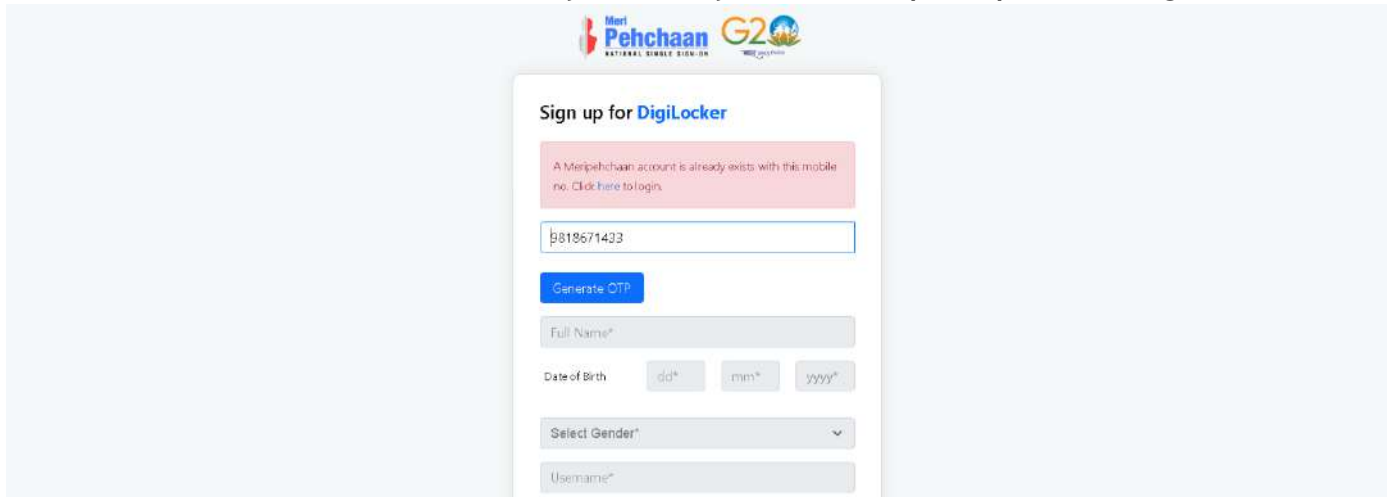
AADHAAR has sent a OTP to your mobile ending in \*\*\*\*\*9423 (valid for 10 mins).

307534

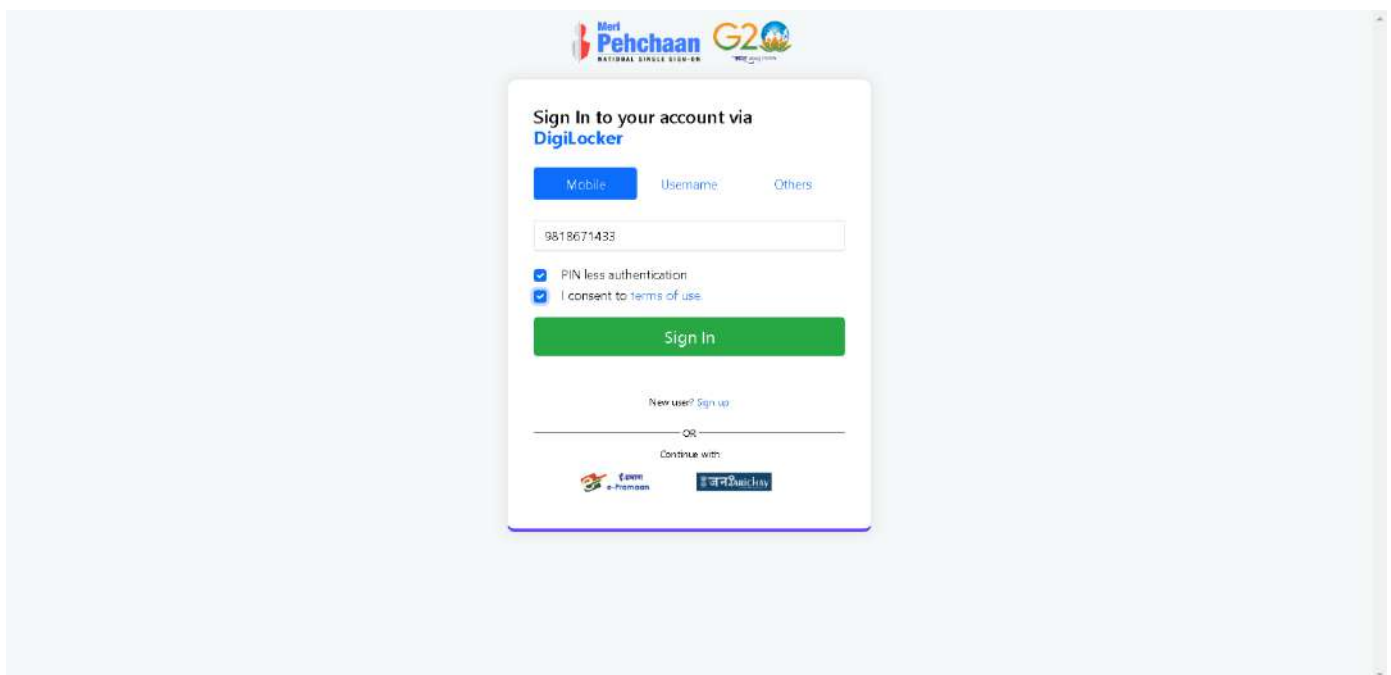
Resend OTP in 00:48

Submit

- If the mobile number already exists, you will be prompted to login as under



The screenshot shows the 'Sign up for DigiLocker' page. At the top, there are logos for 'Meri Pehchaan NATIONAL SINGLE SIGN-ON' and 'G20'. A pink message box states: 'A Meripehchaan account is already exists with this mobile no. Click here to login.' Below this, there is a text input field containing the mobile number '9818671433', a blue 'Generate OTP' button, and several other input fields: 'Full Name\*', 'Date of Birth' (with sub-fields for dd\*, mm\*, and yyyy\*), 'Select Gender\*' (a dropdown menu), and 'Username\*'.

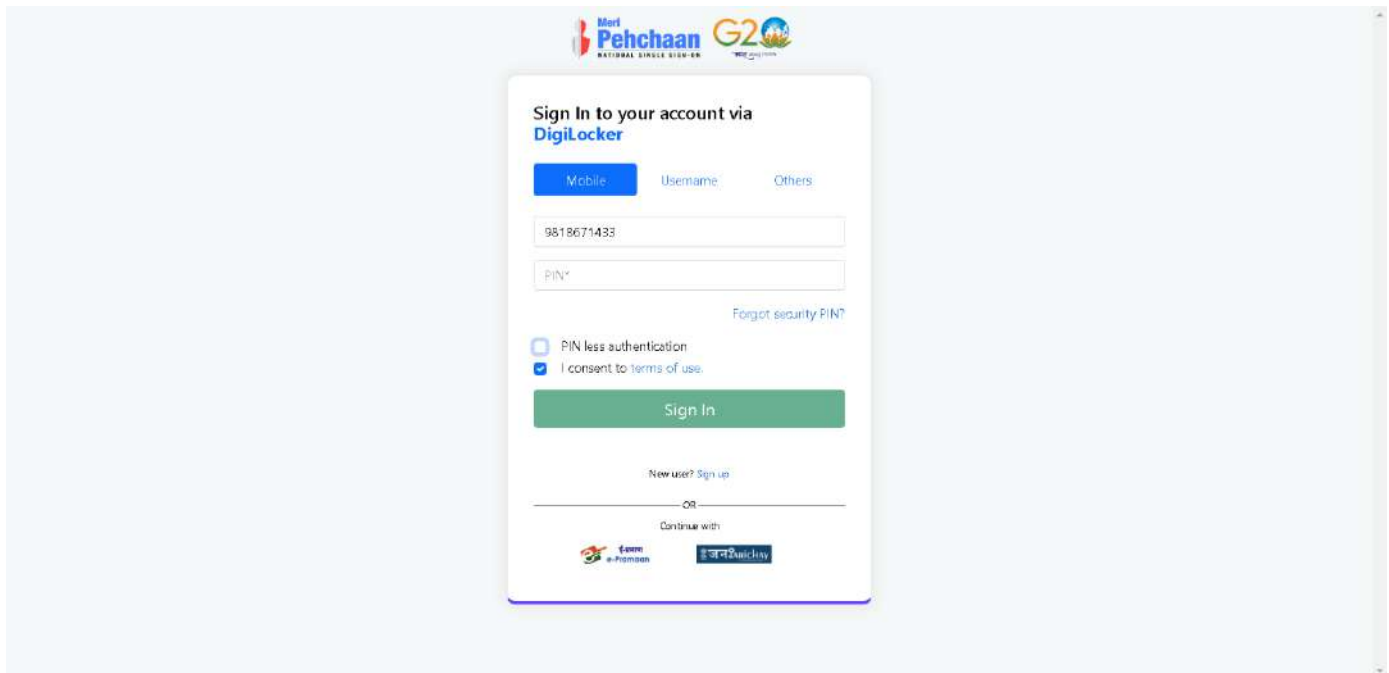


The screenshot shows the 'Sign In to your account via DigiLocker' page. At the top, there are logos for 'Meri Pehchaan NATIONAL SINGLE SIGN-ON' and 'G20'. There are three tabs: 'Mobile' (selected), 'Username', and 'Others'. A text input field contains the mobile number '9818671433'. Below the input field, there are two checked checkboxes: 'PIN less authentication' and 'I consent to terms of use'. A large green 'Sign In' button is positioned below the checkboxes. At the bottom, there is a link for 'New user? Sign up', an 'OR' separator, and a 'Continue with:' section featuring logos for 'e-Pehchaan' and 'जयश्री'.

- Step 4: Enter your ten-digit number → you choose PIN-less authentication by clicking the “PIN-less authentication” or you enter the PIN that you have created at the time of registration



- In case you forgot the PIN → Opt for the “Forget Security PIN” clickable link



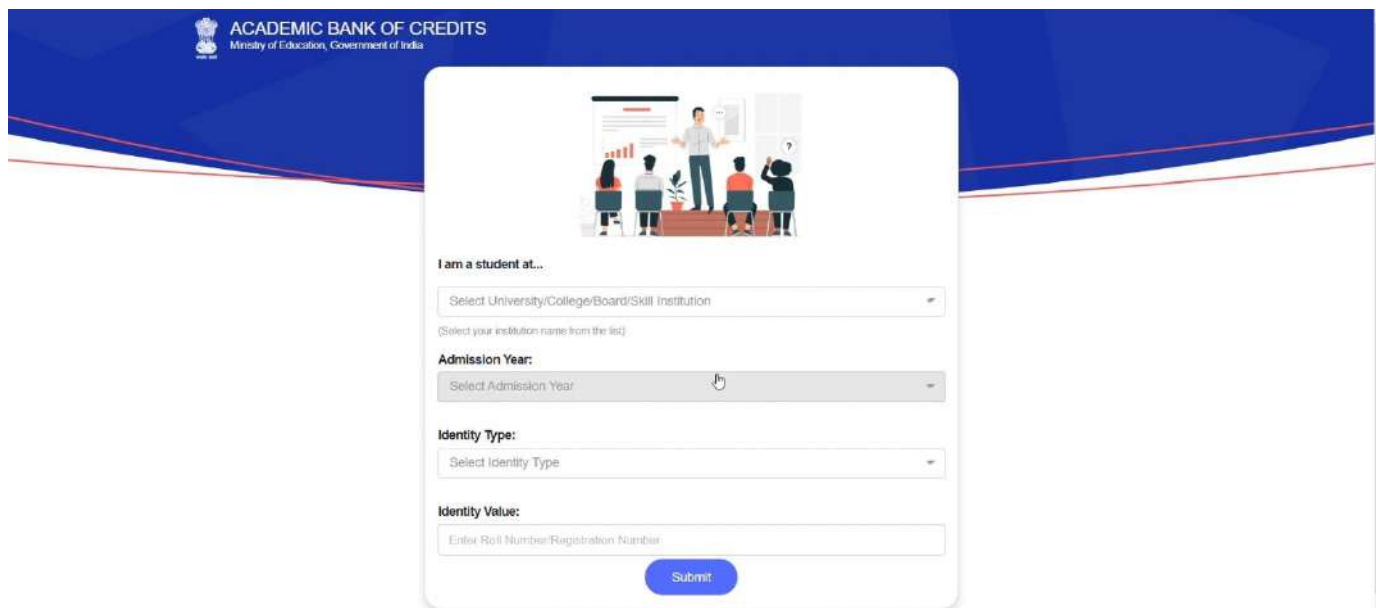
The screenshot shows the Meri Pehchaan G20 Sign In page. At the top, there are logos for Meri Pehchaan (National Single Sign-On) and G20. The main heading is "Sign In to your account via Digilocker". Below this, there are three tabs: "Mobile" (selected), "Username", and "Others". There are two input fields: one for the mobile number (9818671433) and one for the PIN. A "Forgot security PIN?" link is located to the right of the PIN field. Below the input fields, there are two checkboxes: "PIN less authentication" (unchecked) and "I consent to terms of use" (checked). A green "Sign In" button is at the bottom. Below the button, there is a link for "New user? Sign up" and an "OR" separator. At the bottom, there are logos for "e-Sam" and "e-Pehchaan" with the text "Continue with".

- Step 5: Enter all the requisite login information → Upon pressing the “Sign In”, an OTP shall be sent to your registered mobile number and email address.



The screenshot shows the Meri Pehchaan G20 Verify OTP page. At the top, there are logos for Meri Pehchaan (National Single Sign-On) and G20. The main heading is "Verify OTP". Below this, there is a green box containing the text: "DigLocker has sent you an OTP to your registered mobile (980001433) and email (girdhara\*\*\*\*\*@gmail.com). OTP will be valid for 10 Minutes." Below this, there is an input field for "Enter OTP\*" with a "Resend OTP" link to its right. A green "Sign In" button is at the bottom.

- Once the OTP is entered, you shall be directed to the Meri Pehchaan Dashboard as under



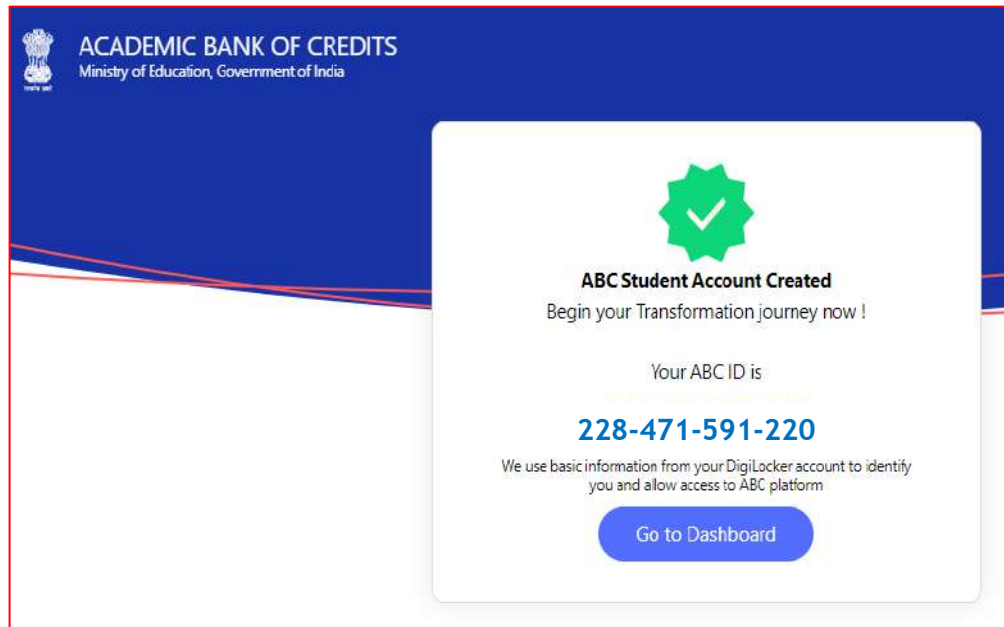
The screenshot shows the ABC ID Creation form on the Academic Bank of Credits website. The header includes the logo and text: "ACADEMIC BANK OF CREDITS Ministry of Education, Government of India". The form is titled "I am a student at..." and contains the following fields:

- I am a student at...:** A dropdown menu with the placeholder text "Select University/College/Board/Skill Institution". Below it, a note says "(Select your institution name from the list)".
- Admission Year:** A dropdown menu with the placeholder text "Select Admission Year".
- Identity Type:** A dropdown menu with the placeholder text "Select Identity Type".
- Identity Value:** A text input field with the placeholder text "Enter Roll Number/Registration Number".

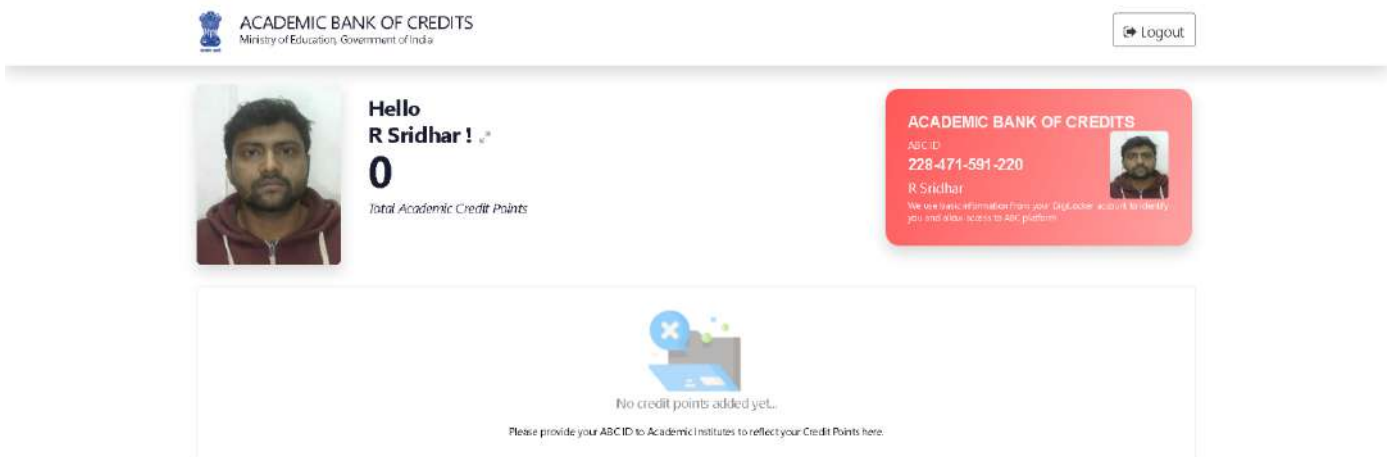
A blue "Submit" button is located at the bottom of the form.

- Step 6: For a new user, you shall be prompted with a window, asking Name of your existing Academic Institution, Admission Year, Identity Type (Roll Number, Registration Number, Admission Number etc) and Identity value (Identity Type value Eg: Roll No: 636008)
- Select and enter all the requisite information, and hit the “Submit” button.

- Upon clicking the “Submit” button, a new ABC student ID account shall be generated as under:



- Click on the “Go to Dashboard” button → you shall be redirected to the ABC student Dashboard.



- Here is a sample representation of a student's credit accumulation from their academic institution against their ABC ID:



Hello  
**R Sridhar!**   
**626**

*Total Academic Credit Points*

**ACADEMIC BANK OF CREDITS**


ABC ID:  
**228-471-591-220**

R Sridhar

We use basic information from your DigLocker account to identify you and allow access to ABC platform.



**Credit Points Accumulation**

S.No.	Academic Institution	Course	Session	Credit Points	Action
1	BITS PILANI	MASTER OF BUSINESS ADMINISTRATION	2014-2016	626	

Showing 1 to 1 of 1 entries

Previous **1** Next

**Credit Points Transfer History**

S.No.	Request Date	Transfer Date	Beneficiary Institution	Redeemer Institution	Credit Points
No Records Found					

Showing 0 to 0 of 0 entries

Previous Next